



UNIVERSITÀ  
CATTOLICA  
del Sacro Cuore

# GRADUATION PORTAL

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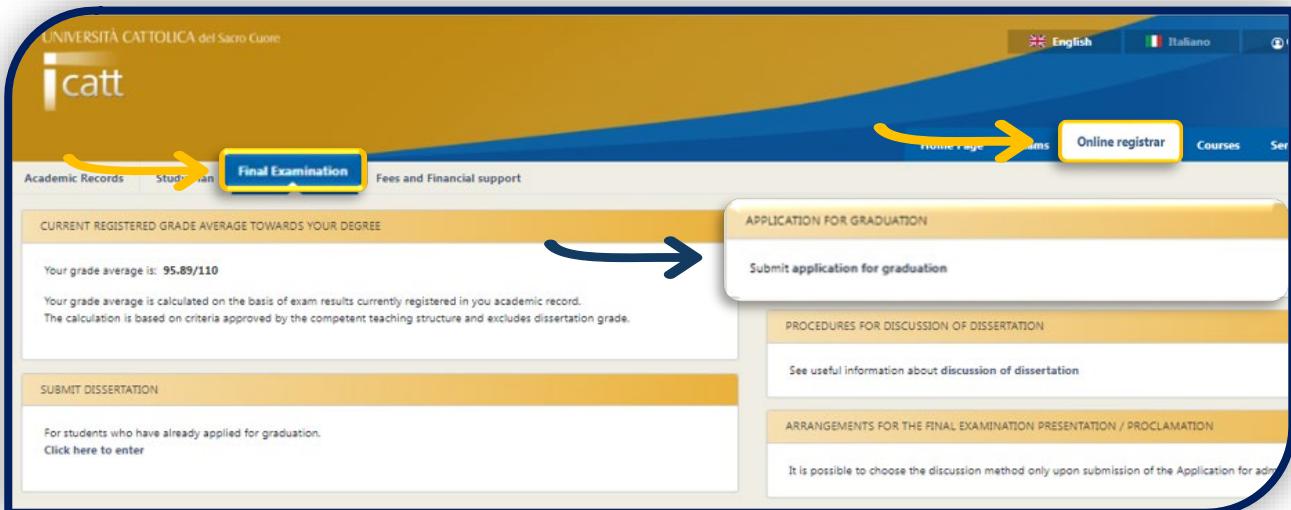
# STUDENT TUTORIAL

## INDICE

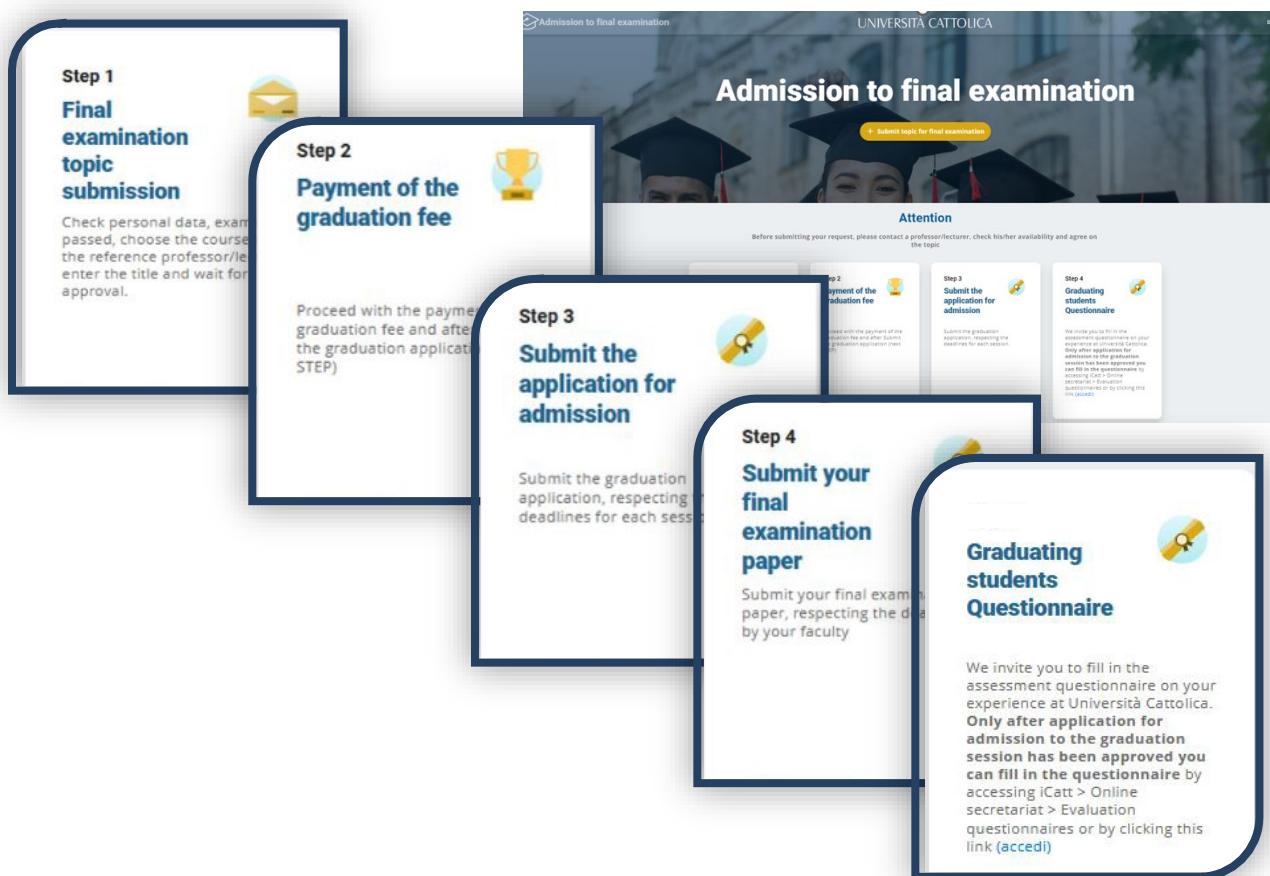
3	Portal access
3	The procedure
5	Topic – title of the final paper
8	Graduation fee payment
9	Submission of application for admission
13	Submit of the final examination paper
14	Final requirements
15	Psychology – Undergraduate Degrees
16	Banking – Undergraduate degree
17	Banking – ESIR
19	Political Sc.– DD Halle
21	Economics and Law

# PORTAL ACCESS

The Graduation Portal is accessed from the personal iCatt page. Enter the "Online Registrar" section, then click on "Final Examination." In the box "Application for Graduation", click on "Submit application for graduation".



## THE PROCEDURE

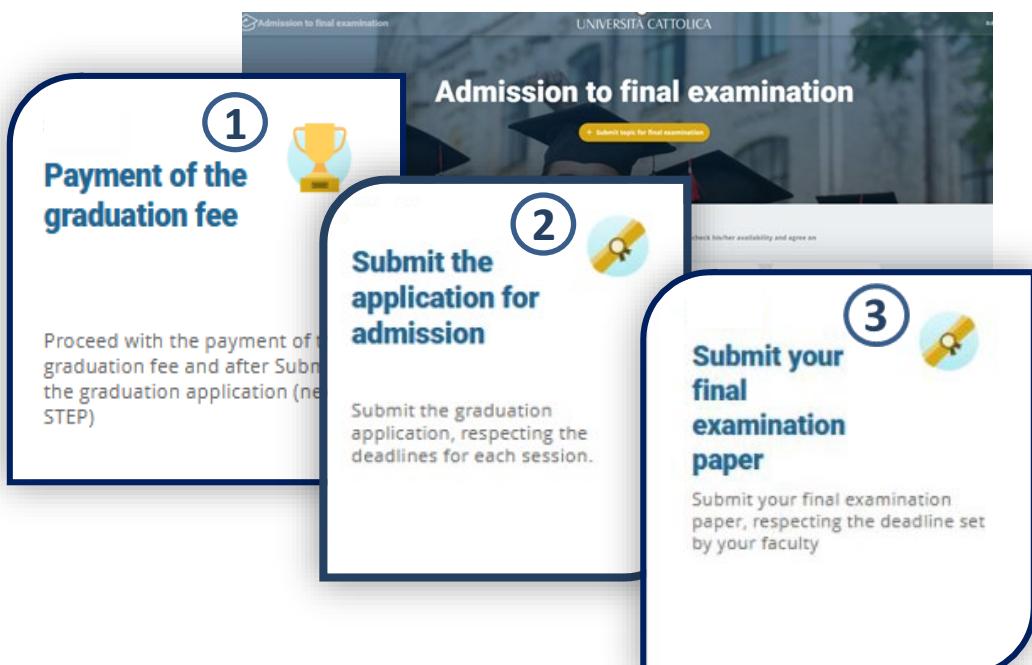


# THE PROCEDURE

The procedure is divided into three or four steps based on the provision of the Faculty:

1. Payment of the graduation fee;
2. Submission of the application for admission to the final examination;
3. Final examination paper submission.
  
1. Final examination topic submission;
2. Payment of the graduation fee;
3. Submission of application for admission to final examination;
4. Submission of the final examination paper.

Once you have completed the procedure, remember to fill out the Graduating students Questionnaire



# TOPIC – TITLE OF THE FINAL PAPER



Before submitting your topic for the final exam you need to check **submission deadlines**, **contact a professor/lecturer**, **check his/her availability** and **agree on a topic**.



**Verify and observe submission timelines established by faculty**



## 1. Choice of Final Examination Topic

① Verify personal data: in case of errors or changes contact the Polo Studenti.

### Personal data

Name: Jacopo  
enrolled in: Secondo anno di corso

Surname: De Poli  
academic year: 2023/2024

born in: Milano  
Date: 11/03/2000

degree programme: Management

### Exams passed

Exam	Date	ECTS	Grade
Advanced Excel - CER571	14/07/2023	4	Approvato
Attività Inerenti International Career Card - +NA000	24/08/2023	1	Approvato

### Exams to be taken

Exam	ECTS
Business Lab: Introductory Course - CEH280	4
Fieldwork Activities (Internship Or Field Project) - CER046	8
International Corporate Finance - CEB07	8

Here appears the summary of exams taken, exams to be taken and any supernumerary exams.



③ Select the teaching and supervisor.

### Course and professor/lecturer

<input type="text" value="Course"/>	<input type="text" value="Choice of Supervisor at UC"/>
<b>Choice Of Supervisor At USI</b>	

# TOPIC –TITLE OF THE FINAL PAPER

The topic of the final examination must be related to a course included in the study plan and the title must be agreed upon with the reference professor.

**Course and professor/lecturer**

To choose a course that is not in your study plan, if your Faculty allows for it, contact the Student Services Centre

Degree programme Bachelor degree	Course ETICA DELLA FINANZA
Supervisor ANOLLI MARIO	

If provided by the Faculty it is visible and you can use the "Expand Research" button, which allows you to search through an additional list. (E.g., if you are a master's student, with a three-year career at Università Cattolica, within the list of teachings you will also find the teachings from your three-year career).

Course and professor
RESEARCH IN YOUR STUDY PLAN
EXPAND SEARCH

*(i)* You can search in your study plan or, by clicking on EXPAND RESEARCH in a directory of other courses/professors.

	Course	Supervisor
	<input type="text" value="Search"/>	<input type="text" value="Search"/>
JKO888	LAW FOR EU FINANCIAL MARKETS	TEACHER'S LAST NAME AND FIRST NAME
JKP686	DEUTSCH FÜR DIE FINANZKOMMUNIKATION (SECOND LEVEL)	TEACHER'S LAST NAME AND FIRST NAME
	DEUTSCH FÜR DIE FINANZKOMMUNIKATION (SECOND LEVEL)	TEACHER'S LAST NAME AND FIRST NAME

1 - 10 di 39 < 1 2 ... 4 >

**Close**

# TOPIC – TITLE OF THE FINAL PAPER



## 1. Choice of Final Examination Topic

**i** When writing the title, it is important to strictly adhere to the following criteria in order to be able to include the data in the most correct form in official documents (degree report, academic certificates, University Yearbook)



The title must not be preceded or followed by double quote marks ("") or by any other sign (<>); it may begin with any character and if it begins with a letter, this must be capitalised



Capitals should be used exclusively for the initial letter of the title (and any new periods after the full stop) and for proper names and in accordance with the rules of any foreign languages used (e.g. German).



All other characters in the title must be lower case.



When typing the title in the available lines of the video, you must never start a new line, i.e. you must imagine that you have only one uninterrupted line.



Read the warnings carefully, choose the topic/title of the final paper, forward to the supervisor for approval, and await the outcome.

### Final examination title

Final examination title  
Test title

Me...

## Admission to final examination

**The title is pending - waiting for professor/lecturer approval**

**The title has been sent to the professor/lecturer for approval**

You will receive an email of approval or rejection

To check the status of your request you need to re-enter the procedure

Step 1

**Final examination**



Step 2

**Payment of the graduation fee**



Step 3

**Submit the application for**



# GRADUATION FEE PAYMENT

1



## 2. Graduation fee payment

### PAGOPA

Proceed to the payment of the slip for the graduation fee and the stamp with the PagoPA system



Continue



Make the payment of the graduation fee and the stamp duty (16,00 euro) through PagoPA by the deadline.

### Scelta Mezzo di Pagamento



#### PAGA ON LINE

Paga con carta di credito, bonifico o bollettino postale on line, scegliendo tra i fornitori dei sistemi di pagamento.



#### PAGA PIU TARDI

Stampa un bollettino AgipD e paga con un qualsiasi fornitore di sistemi di pagamento aderente al circuito PagoPA.



If you do not make the payment, you will not be able to submit the graduation application. In order to change the title of your final paper, you must first make payment.

### Step 2

#### Payment of the graduation fee



Proceed with the payment of the graduation fee and after Submit the graduation application (next STEP)



### PAGOPA

The payment was successful

Close

# SUBMISSION OF APPLICATION FOR ADMISSION



## 3. Submission of final examination admission application

1 Check personal data: in case of errors or changes contact the Polo Studenti.

### Personal data

Name  
Jacopo  
  
Surname  
De Poli  
  
born in  
Milano  
  
enrolled in  
Secondo anno di corso  
  
academic year  
2023/2024  
  
Date  
11/03/2000  
  
degree programme  
Management

Verify the parchment shipping address. 2

### Residence address

Please tell us your residence address. Once you have your title, we will send you the parchment.

Country  
ITALY  
Province  
MILANO  
Municipality  
MILANO  
Address  
via taglia 16  
Postal code  
20153

3 Confirm or change the final examination title.

### Final examination title

Final examination title  
Test title

4 Read the final requirements carefully and click "Continue For Acceptance".

### Warning! Final requirements

Loaned books from the library and books from the EDUCatt Loan Service must be returned at least two working days before the final examination date.

In addition, you must not be in arrears with EDUCatt in order to graduate (e.g. payment for services such as colleges, catering, health care, etc.).

#### N.B. AUTHENTICITY OF THE DISSERTATION

The dissertation (both for undergraduate and graduate degree programmes) must be entirely the product of personal (re)elaboration. The sources used, of whatever type, must be indicated clearly, completely and correctly according to the methods used for the different types of research. Quotations from even partially copied, translated or paraphrased texts must also be indicated as such and accompanied by the source used. Plagiarism and forgery of the works of others are infringements of copyright and entail consequences in terms of the personal liability of the author.

#### RECORDING OF EXAMS

In order to graduate, you must close your career, understood as the recording of all exams, within 7 calendar days from the start of the graduation session.

Continue For Acceptance

# SUBMISSION OF APPLICATION FOR ADMISSION



## 3. Submission of final examination admission application

### Thesis consultation

If students and professors/lecturers of Università Cattolica del Sacro Cuore are interested in consulting and possibly photocopying some pages of my thesis owned by Università Cattolica del Sacro Cuore, campus of Milano - University Library

I authorise  
both consultation  
and photocopying



I authorise  
Consultation only



I authorise  
No consultation No  
photocopying



Forward to Teacher for approval and await outcome:

Your application for admission to the final examination has been sent to the professor/lecturer for approval. You will also receive a confirmation email

To check the status of your application you need to go back to the procedure

Course  
JXC399 - ETICA DELLA FINANZA

Supervisor  
ANOLLI MARIO

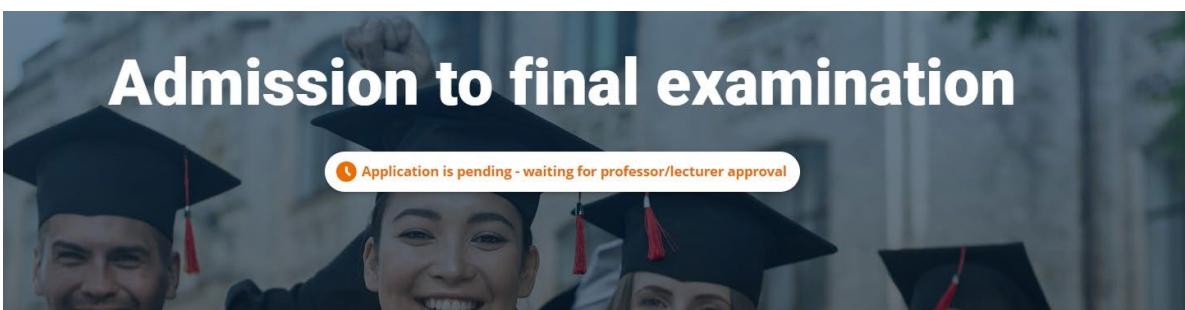
Dissertation title  
Test title

Dissertation modality  
Report

If students and professors/lecturers of Università Cattolica del Sacro Cuore are interested in consulting and possibly photocopying some pages of my thesis owned by Università Cattolica del Sacro Cuore, campus of Milano - University Library  
I authorise both consultation and photocopying

DELETE FINAL EXAMINATION APPLICATION SUBMISSION

Close



# SUBMISSION OF APPLICATION FOR ADMISSION

Step 3  
Submit the application for admission

Submit the graduation application, respecting the deadlines for each session.

See

Approved

Your application for admission to the final examination has been approved by the professor/lecturer

If you have not yet paid your application fee, please proceed with the payment.

**!** When the lecturer approves the graduation application, a confirmation email notification is also sent to your @icatt.it mailbox. From this moment on, the graduation application can no longer be cancelled independently. Please contact the Polo Studenti for cancellation.

OGGETTO: Conclusione Presentazione domanda di laurea

Gentile PAOLO ROSSI,  
La tua domanda di laurea è stata approvata dal docente e il pagamento del contributo dovuto per la tua seduta di laurea è andato a buon fine.  
Hai compiuto tutti gli adempimenti previsti  
Riceverai la convocazione esclusivamente attraverso la pagina Personale Icatt circa 10 gg prima della data prevista per la laurea.

Polo Studenti - online

Dear Student PAOLO ROSSI,  
Your graduation application has been approved by the professor and the payment of the contribution due for your graduation session has been successfully completed.  
You have completed all the required steps.  
You will receive the invitation exclusively through your personal iCatt page about 10 days before the date scheduled for graduation.

Polo Studenti - online



**!** Wait for the convocation that you will receive via iCatt approximately 10 days before the planned date for graduation. Check your grade average.

Academic Records Study Plan Final Examination Fees and Financial support

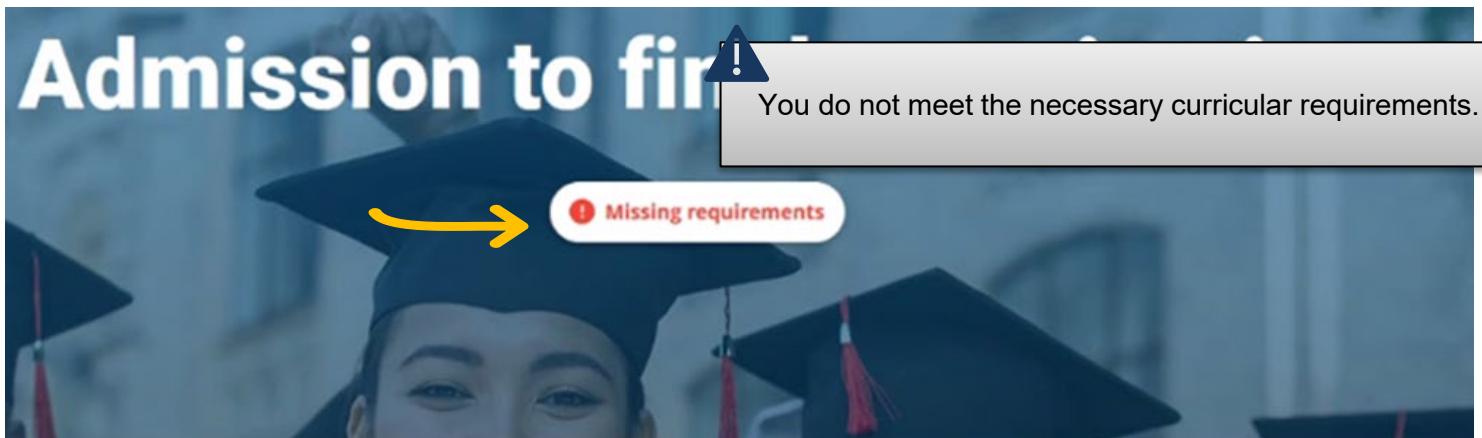
CURRENT REGISTERED GRADE AVERAGE TOWARDS YOUR DEGREE

Your grade average is: 95.89/110

Your grade average is calculated on the basis of exam results currently registered in your academic record. The calculation is based on criteria approved by the competent teaching structure and excludes dissertation grade.

# FINAL EXAMINATION

Application rejected due to missing requirements

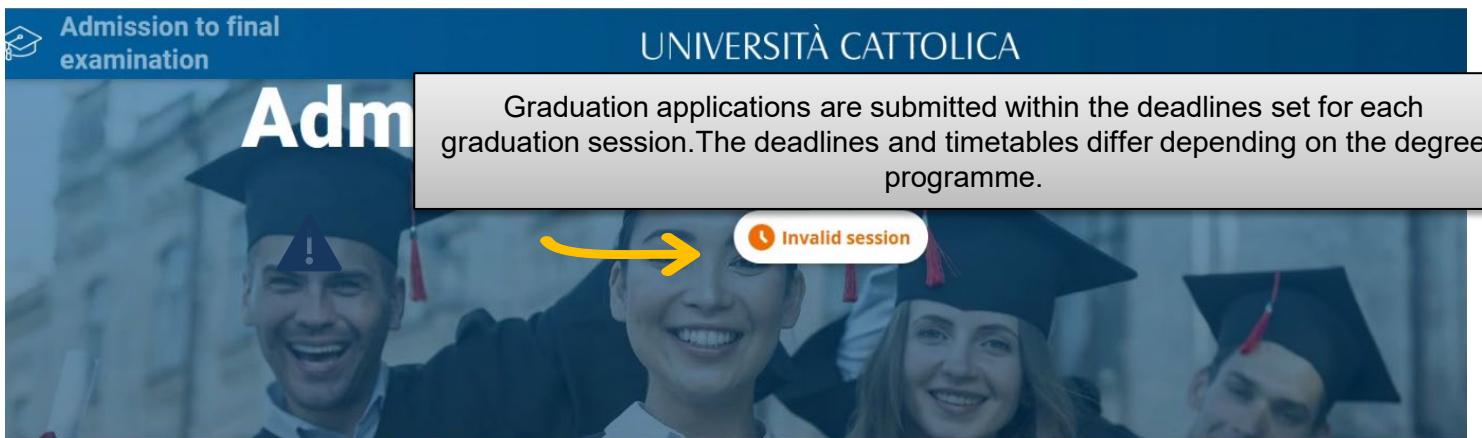


**Admission to final examination**

**Requirements not fulfilled**  
Sorry, but you cannot apply

You do not meet the necessary curricular requirements.

For further information, please contact the student services centre. When you are ready, you can return to the portal and fill in the request in 3 simple steps.



**Admission to final examination**

**UNIVERSITÀ CATTOLICA**

Graduation applications are submitted within the deadlines set for each graduation session. The deadlines and timetables differ depending on the degree programme.

**Date of submission**  
You are almost there, please wait a little longer

There are no graduation sessions available at the moment. Please return to the portal in a few days

Step 1

Submit the application for admission



Step 2

Payment of the graduation fee



To find out the requirements the deadlines consult in the STUDENT PORTAL the section Graduation > Procedures and deadlines.

# SUBMIT THE FINAL EXAMINATION PAPER

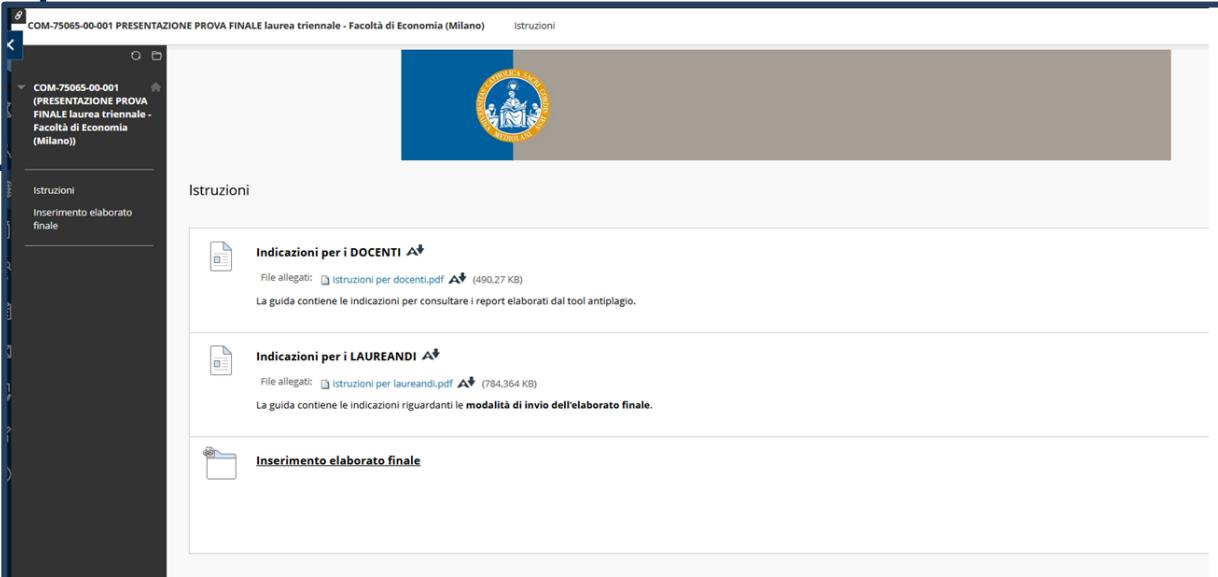
Step 3

**Submit your final examination paper**

Submit your final examination paper, respecting the deadline set by your faculty

Click on "Sign In" and upload the final paper.



The screenshot shows a graduation portal interface. On the left, a sidebar has a 'Sign In' button and a magnifying glass icon. The main content area is titled 'COM-75065-00-001 PRESENTAZIONE PROVA FINALE laurea triennale - Facoltà di Economia (Milano)' and includes a 'Istruzioni' section. A yellow arrow points from the 'Sign In' button to the magnifying glass icon in the sidebar.

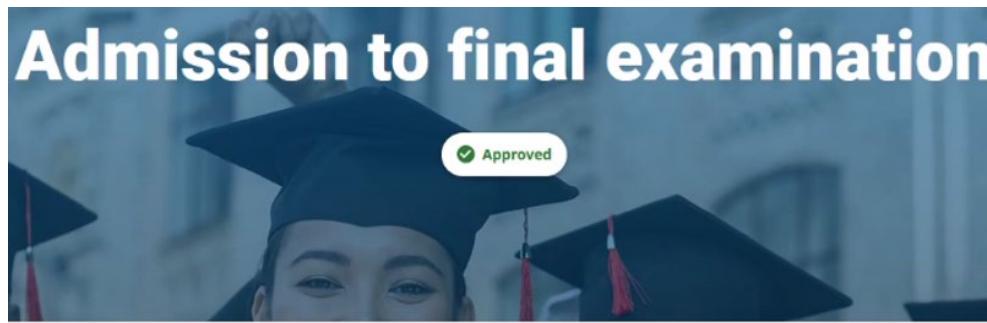
## FINAL REQUIREMENTS

**Step 4**

**Graduating students Questionnaire**



We invite you to fill in the assessment questionnaire on your experience at Università Cattolica. Only after application for admission to the graduation session has been approved you can fill in the questionnaire by accessing iCatt > Online Secretariat > Evaluation questionnaires or by clicking this link ([accedi](#))



Your application for admission to the final examination has been approved by the professor/lecturer



Once your application for admission to the graduation session has been approved by the professor, you can fill in questionnaire about your experience at Università Cattolica. Log in to iCatt, to the “Online Secretariat” section and finally to “Evaluation Questionnaires”.

## CONTACTS AND ASSISTANCE

If you have any problem, contact the Polo Studenti using the Request for information form on your iCatt page:

REQUEST FOR INFORMATION

Refers to*	
Topic*	CORSI ONLINE BLACKBOARD CONTRIBUTI STUDENTI GESTIONE CARRIERA E SERVIZI DI SEGRETERIA <b>LEZIONI, ESAMI E PROVA FINALE</b> ORIENTAMENTO E TUTORATO SERVIZI BIBLIOTECARI SERVIZI EDUCATT SERVIZIO LINGUISTICO D'ATENEO STAGE E PLACEMENT SUPPORTO TECNICO AMMISSIONI E ISCRIZIONI
Subject*	
Message*	
<input type="button" value="Scegli file"/> Nessun file selezionato	
<input type="button" value="SEND"/>	

## PSYCHOLOGY – UNDERGRADUATE DEGREES (courses delivered in Italian)

Teacher evaluator and keyword

**Step 3**

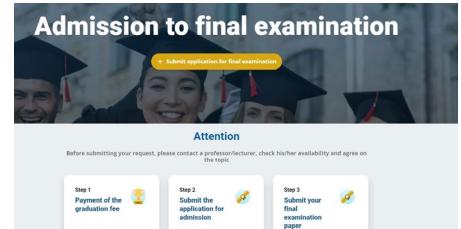
**Submit the application for admission**



Submit the graduation application, respecting the deadlines for each session.

**The student who intends to graduate must make the Key Word choice according to the directions and deadlines set by the Faculty.**

**Without this choice, it will not be possible to submit the graduation application.**



- Check personal data: in case of errors or changes contact the Polo Studenti.
- Verify parchment shipping address.

*Continuing on, the application will show the evaluating teacher at the time chosen*

**Residence address**

Please tell us your residence address. Once you have your title, we will send you the parchment.

Country: ITALY | Province: MILANO | Municipality: MILANO

Address: via taglia 16 | Postal code: 20153

**Course and professor/lecturer**

To choose a course that is not in your study plan, if your Faculty allows for it, contact the Student Services Centre

Degree programme: Bachelor degree | Course: ETICA DELLA FINANZA

Supervisor: ANOLLI MARIO

- Enter the topic/title of the final paper.
- Read the final requirements carefully and click "Continue For Acceptance".
- Forward to Teacher for approval and await outcome.

**Final examination title**

Final examination title: Test title

**Warning! Final requirements**

Loaned books from the library and books from the final examination date.

In addition, you must not be in arrears with EDU, catering, health care, etc.

**N.B. AUTHENTICITY OF THE DISSERTATION**

The dissertation (both for undergraduate and graduate) is the original work of the student and is the result of his/her own research and elaboration. The sources used, of whatever type, must be cited. The methods used for the different types of research must be clearly indicated. Paraphrased texts must also be indicated as such. Works of others are infringements of copyright and must not be used.

**RECORDING OF EXAMS**

In order to graduate, you must close your career from the start of the graduation session.

**Thesis consultation**

If students and professors/lecturers of Università Cattolica del Sacro Cuore are interested in consulting and possibly photocopying some pages of my thesis owned by Università Cattolica del Sacro Cuore, campus of Milano - University Library

**I authorise**

- both consultation and photocopying
- Consultation only
- No consultation No photocopying

**Continue For Acceptance**

## BANKING, FINANCE AND INSURANCE SCIENCES – UNDERGRADUATE DEGREE ESIR

After choosing the topic/title of the final test, students in the three-year courses of the Faculty of Banking, Finance and Insurance must also indicate the modality of the final test: report or thesis.

At this stage, the choice of mode is indicative. If the "Thesis" modality is chosen, the student must then maintain the average requirement when applying for graduation as well.

### Final examination modality

**REPORT:** this should be completed by students with a minimum weighted average of 25/30 (at the end of second year) and a number of credits lower than 90 obtained at the end of the second year after the last call available. It can also be chosen by students who have a higher average and more credits than those indicated above.

**THESIS:** this should be completed only by students with a minimum weighted average of at least 25/30 (at the end of second year) and at least 90 credits obtained at the end of the second year (after the last call available).

**Close**

### Final examination title

Credits earned: 85 ; Weighted average: 27.7 ( of which at the end of the second year: **88** with weighted average **23.5**)

**i** Please note, at this stage the selection process is only an indication. When submitting your application, you must specify whether you intend to produce a report or a thesis

Final examination title  
Prova titolo ESIR

Message for the professor/lecturer

Final examination modality  
Report ▼

When submitting your graduation application, check the requirements and choose the "Report" or "Thesis".

If you do not meet the requirements for the "Thesis" mode, the system will only show the "Report" mode.

# BANKING, FINANCE AND INSURANCE SCIENCES - GRADUATE DEGREE ESIR

European studies in investor relations and financial communication

## Step 1 Final examination topic submission

Check personal data, exams passed, choose the course and the reference professor/lecturer, enter the title and wait for approval.



- Verify your personal data
- Choose the course and the professor/lecturer

1. Choice of Final Examination Topic

Course and professor/lecturer

Course  Choice of Supervisor at UC

Choice Of Supervisor At USI

Personal data > Exam list > Course and professor/lecturer > Title > Summary > Confirm

If you need help, click this button:



**Final Examination Topic**

The topic of the final examination must relate to a course included in the study plan and the title must be agreed with your professor.

All professors of ESIR courses of the 1st (UC) or 2nd year (USI), both core and elective, can act as thesis supervisors.

- In case of an UC professor, the choice of supervisor follows UC rules and procedures.
- In case of an USI professor, the choice of supervisor follows USI rules and procedures.

Students are free to choose a supervisor among the ESIR professors.

Choice of Supervisor at UC

Student contact directly the professor, asking for their availability to act as supervisor. The School of Banking, Finance and Insurance Sciences has a system that indicates the remaining availability in terms of theses that can be assigned by each professor.

In a dedicated section inside iCatt, every professor has a traffic light that determines their remaining availability:

- Green light -> good availability;
- Yellow light -> low availability;
- Red light -> no availability.

Once the topic of the thesis has been agreed with the supervisor, students have to deposit the title on the UC "graduation" portal. Submission deadlines are indicated in the graduation portal.

**Close**

## Choosing a supervisor at UCSC:

- Select the course and the professor/lecturer
- Indicate the topic/title of the final examination
- Forward the examination topic to your professor/lecturer for approval and wait for an answer

## Choosing a supervisor at USI:

### A. Download module

[Final Thesis Topic Approval Form](#)

### B. Fill in all its parts and sign

### C. Send an e-mail at:

[laurea.esir.tesi@unicatt.it](mailto:laurea.esir.tesi@unicatt.it)

**Final Examination Topic**

Choice of Supervisor at USI

Students contact their prospective supervisor and immediately notify the person in charge of the graduate programme at USI (Andrea Rocci) of the chosen supervisor and of the agreed topic.

The person in charge of the graduate programme is responsible for checking that the topic of the graduate programme relates to the supervisor's area of competence and that there is a suitable distribution of graduate degree theses among the various professors on the graduate degree programme.

Students may contact directly the graduate programme responsible at USI if they have difficulties in contacting the supervisor.

In order to submit the final examination topic approval form, the following must be observed:

- submission deadlines: at least 6 months before the session. Details in the calendar
- curricular requirements: at least 50 ECTS acquired

Procedural steps

Download the form, fill in all parts, have it signed by the supervisor and forward a copy to the email address [laurea.esir.tesi@unicatt.it](mailto:laurea.esir.tesi@unicatt.it).

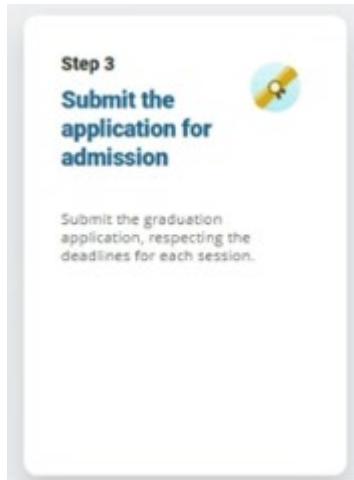
In the subject line of the email indicate: THESIS TOPIC - University id - Last name First name

Example  
Subject: THESIS TOPIC - 5999999 - Smith John

**Close**

# BANKING, FINANCE AND INSURANCE SCIENCES - GRADUATE DEGREE ESIR

European studies in investor relations and financial communication



## Supervisor at UC

- Verify your personal data and shipping address
- If you want to receive your final examination certificate (parchment) at a different address from the one present in our archives, please remember to specify it in this area.
- Confirm final examination title
- Read and accept Final requirements
- Choose Thesis consultation mode
- Forward the application to your professor/lecturer for approval and wait for an answer

Choosing a supervisor at USI:

**A. Download module**

[Application For Admission](#)

**B. Fill in all its parts and sign**

**C. Send an e-mail at:**

[laurea.esir.tesi@unicatt.it](mailto:laurea.esir.tesi@unicatt.it)



**Submit the application for admission**

The application for admission to the final examination (graduation application) must comply with the following deadlines and requirements:

- submission deadline: at least 45 days before the session. Details in the calendar
- curricular requirements
  - graduate/integrated degree programmes: no more than 30 ECTS still to be acquired
  - four-year degree programmes: no more than 3 examinations to sit (courses in "Theology" are not included in the count)

Download the form, fill in all parts, have it signed by the supervisor and forward a copy to the email address [laurea.esir.tesi@unicatt.it](mailto:laurea.esir.tesi@unicatt.it).

Example  
Subject: APPLICATION ADMISSION - 5999999 - Smith John

[Application For Admission](#)

## POLITICAL AND SOCIAL SCIENCES – GRADUATE DEGREE– DD HALLE

DD Graduate Degree in European and International Politics - Master of Science Europäische und Internationale Wirtschaft of the Martin-Luther-Universität Halle-Wittenberg (MLU-Halle).

### Step 1

#### Final examination topic submission

Check personal data, exams passed, choose the course and the reference professor/lecturer, enter the title and wait for approval.



- Verify your personal
- Choose the course and the professor

1. Choice of Final Examination Topic

Course and professor/lecturer

Course Choice of Supervisor at UC

Choice Of Supervisor At Martin Luther Universität Halle-Wittenberg

Personal data ▶ Exam list ▶ Course and professor/lecturer Summary ▶ Confirm

If you need help, click this button:



#### Choosing a supervisor at UCSC:

- Select the course and the professor
- Indicate the topic/title of the final examination
- Forward the examination topic to your professor for approval and wait for an answer

The topic of the final examination must be related to a course included in the study plan and the title must be agreed upon with the reference professor.  
In order to obtain approval for the topic, it is necessary to contact the professor.  
Please refer to the Faculty Guide for further details on the final examination.

**Close**

#### Choosing a professor at HALLE:

- Download module [Final Thesis Topic Approval Form](#)
- Fill in all its parts and sign
- Send an e-mail at: [gestione.carriera.studenti-mi@unicatt.it](mailto:gestione.carriera.studenti-mi@unicatt.it)

1. Choice of Final Examination Topic

Final examination topic submission

The topic of the final examination must relate to a course included in the study plan and the title must be agreed with your professor.  
Exact deadlines set by the Faculty will be posted on faculty notice boards and published online.  
Thesis topics must be approved by the Thesis Advisor.  
Download the form, fill in all parts, have it signed by the supervisor and forward a copy to the email address: [gestione.carriera.studenti-mi@unicatt.it](mailto:gestione.carriera.studenti-mi@unicatt.it).  
In the subject line of the email indicate: THESIS TOPIC - University id - Last name First name  
Example  
Subject: THESIS TOPIC - 5999999 - Smith John

[Final Thesis Topic Approval Form](#)

**Close**

# POLITICAL AND SOCIAL SCIENCES – GRADUATE DEGREE– DD HALLE

DD Graduate Degree in European and International Politics - Master of Science Europäische und Internationale Wirtschaft of the Martin-Luther-Universität Halle-Wittenberg (MLU-Halle).

## Step 3

### Submit the application for admission

## Supervisor at UC

- Verify your personal data and shipping address
- If you want to receive your final examination certificate (parchment) at a different address from the one present in our archives, please remember to specify it in this area.
- Confirm final examination title
- Read and accept Final requirements
- Choose Thesis consultation mode
- Forward the application to your professor/lecturer for approval and wait for an answer

## Choosing a professor at HALLE:

## A. Download module



**B. Fill in all its parts and sign**

**C. Send an e-mail at:**

gestione.carriera.studenti-mi@unicatt.it

The screenshot shows a digital application interface for a final examination. At the top, the text 'ion to final examination' is on the left and 'UNIVERSITA CATTOLICA' is on the right. Below this, there are two numbered steps: '1' with a graduation cap icon and '2' with a graduation cap icon. Step 3 is highlighted with a yellow circular icon containing a graduation cap and the text '3. Submission of final examination admission application'. Below this, it says 'Session 11 appeal of july 2024'. A large callout box in the center contains the heading 'Submit the application for admission' in bold. The text explains that the application must comply with Faculty deadlines, which will be posted online. It provides an example of an email subject: 'Subject: THESIS TOPIC - 5999999 - Smith John'. At the bottom of the callout box is a button labeled 'Application For Admission' with a blue arrow icon. In the bottom right corner of the main interface, there is a 'Close' button.

## ECONOMICS AND LAW – UNDERGRADUATE DEGREES (FINAL PAPER) – MASTER DEGREE

### TOPIC – TITLE OF THE FINAL PAPER

**The student who intends to graduate should contact the faculty member assigned by the Thesis Committee and agree on a topic, adhering to the timelines set by the Faculty.**

**Admission to final examination**

Before submitting your request, please contact a professor/lecturer, check his/her availability and agree on the topic

Step 1 Payment of the graduation fee Step 2 Submit the application for admission Step 3 Submit your final examination paper

- Check personal data: in case of errors or changes contact the Polo Studenti.
- Verify parchment shipping address.

**Personal data**  
Name: Jacopo  
enrolled in: Secondo anno di corso

**Residence address**  
Please tell us your residence address. Once you have your title, we will send you the parchment.  
Country: ITALY Province: MILANO Municipality: MILANO  
Address: via taglia 16 Postal code: 20153

**Course and professor/lecturer**

Course:  Choice of Supervisor at UC:   
Choice Of Supervisor At USI

**The teacher supervisor and teaching are automatically entered based on the Thesis Committee assignment.**

- Enter the topic/title of the final paper.

**In case your graduation mode is "Final paper from Thesis Lab," enter the title of the lab.**

- Forward to the teacher for approval and await the outcome.

**Final examination title**  
Final examination title: Test title

**Warning! Final requirements**  
Loaned books from the library and books from the professor/lecturer must be returned before the final examination date.  
In addition, you must not be in arrears with EDU (catering, health care, etc.).

**N.B. AUTHENTICITY OF THE DISSERTATION**  
The dissertation (both for undergraduate and graduate degrees) must be original and unpublished. The methods used for the different types of research (e.g., paraphrased texts) must also be indicated as such. Works of others are infringements of copyright and author's rights.

**RECORDING OF EXAMS**  
In order to graduate, you must close your career, from the start of the graduation session.

**Thesis consultation**  
If students and professors/lecturers of Università Cattolica del Sacro Cuore are interested in consulting and possibly photocopying some pages of my thesis owned by Università Cattolica del Sacro Cuore, campus of Milano - University Library

**I authorise**  
both consultation and photocopying  
Consultation only  
No consultation No photocopying

**Recording of exams**  
both consultation and photocopying  
Consultation only  
No consultation No photocopying

**Continue For Acceptance**