

Faculty of
Psychology

First steps at Università Cattolica

Essential information



**UNIVERSITÀ
CATTOLICA**
del Sacro Cuore

GROUP TUTOR

A group tutor is a young graduate in your own degree programme, who is responsible for welcoming you and accompanying you during your experience at university. The tutor is available to offer you individual counselling (by appointment online or in person as specified here <https://tutorato.unicatt.it/sot-tutorato-a-milano-luoghi-e-orari-di-ricevimento>).

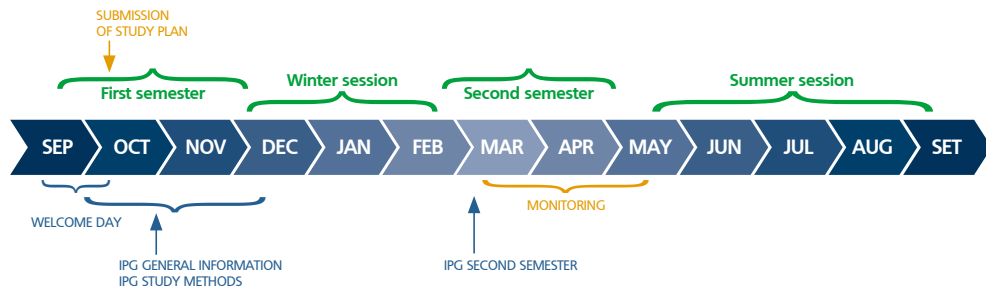
In particular, the tutor can help you to organise your **timetable**, consult course programmes, find out what services are available at the University and how to use them, navigate the website and use **iCatt** and **Blackboard**, and give you advice on planning your studies.

Through the **iCatt email**, the tutor will send you a presentation of the service and will contact you during the course of the **academic year** to invite you to take part in IPG (small group meetings), which are informative sessions that provide you with basic information and advice on general and specific study methods to help you tackle more complex subjects, as well as opportunities to socialise, which are essential for a successful university experience.

The tutor also has the task of accompanying you on individual paths in case you are having difficulties with your university career or if you are struggling to fit into the academic environment: this is what the monitoring activities are for.

Academic Year

ACTIVATION OF ICATT EMAIL
VPI-OFA
starting from enrolment



----- MEETINGS WITH GROUP TUTORS (held throughout the academic year) -----

iCatt: APP, personal page and email

With the iCatt APP you will be able to view the accessibility of the campus, consult the list of your courses, timetables and classrooms, receive real-time updates on suspended or cancelled lessons and changes, view the available calls and register for exams.

The iCatt page and email are your channels for direct communication with the University. The personal iCatt page will help you find the date of the verification of initial preparation (VPI) and to present your study plan. From there, you can also access the course pages and Blackboard, register for exams, consult your transcripts and register your marks, contact the secretariat and receive important communications from the Faculty. On your @icatt email you will receive all important communications from the University.

Blackboard/Collaborate Ultra

Blackboard is the online platform at your disposal for digital teaching and for viewing and downloading course-related content: it is an essential tool for interaction between students and teachers.

Academic Year

This is the period from your first day of classes to the autumn of the following year. The University usually organises the opening ceremony of the academic year to which everyone is invited.

Annual and Semester Courses

The courses at the University also differ in duration: classes on one-year courses run from September/October to April/May, while for semester courses some run from September to December, others from February to May.

Exam Session

This is the period during which you can sit exams. There are at least three exam sessions per academic year.

VPI AND OFA

To enrol in the Faculty of Psychology, you had to pass an online test. This test coincides with the VPI (**Verification of Initial Preparation**), a ministerial requirement which serves to ascertain your **basic knowledge**.

If, despite having passed the **online** test, you have not correctly answered 50%+1 of the questions in the logic and text comprehension subject area, you will be assigned an **Additional Educational Obligation (OFA)**. The OFA in Psychological Sciences - Psychology Profile consists in a course, delivered in mixed classroom/online mode, lasting 15 hours, which you must attend at least 70% to be admitted to the final test. Successful completion of this test will result in the completion of the OFA. However, if you fail the final test, you will be contacted by the group tutor who will offer you the right advice and support you in a specific remedial course.

Read more on

<https://studenticattolica.unicatt.it/studenti-verifica-della-preparazione-iniziale-vpi>

ECTS

Each exam gives you a grade, but also university education credits - ECTS; these conventionally measure the effort required to sit an exam. Each ECTS is worth 25 hours of study and, regardless of the grade, you will be awarded all the ECTS relating to the course.

Lesson hours and Lesson timetable

University lectures last 45 minutes and the academic quarter-hour is the time made available to students and lecturers to change rooms or take a short break.

Construct your class timetable using the following link: <https://milano.unicatt.it/polo-studenti-e-didattica-programmi-dei-corsi-orari-delle-lezioni>

Exam call

This is the date, within the session, when you can take the exam. Exam dates are set by teachers. Some professors will allow you to take partial exams or pre-appeals, i.e. to anticipate part of the exam programme before the official dates. You can register via iCatt up to 4 days before the date of the exam (you can cancel your registration at least 2 days in advance).

Grade registration

This is the confirmation of acceptance of an exam grade. In order to mark exams, you must have your CartaAteneo+ card available for oral exams or, for written exams, you must access your iCatt page.

Study plan

This is the set of lessons you will have to attend during the academic year, to be submitted each year, by October/November, via your personal iCatt page.

CARTAATENEO+ CARD



It is the personal identification document and is indispensable for attending the University's facilities, taking exams, recording attendance in classrooms and accessing all the University's services (library, canteen, book lending, counters on the premises and many others). In addition, thanks to the collaboration with Banca Popolare di Sondrio, you can activate Carta Ateneo+ free of charge as a rechargeable payment card with IBAN and bank card.

<https://studenticattolica.unicatt.it/studenti-benvenute-matricole-carta-ateneo>

LANGUAGE TEACHING

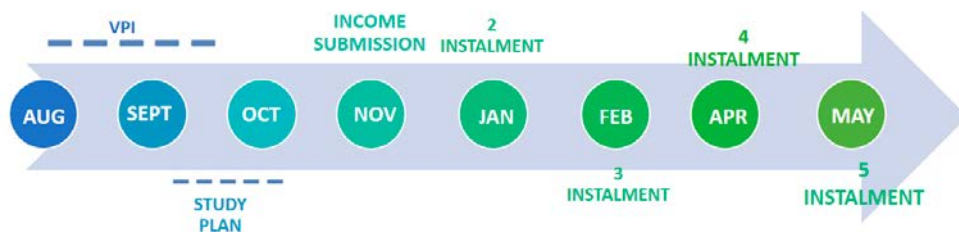
Our university attaches great importance to the study of languages. At **language course presentations**, we will provide you with all the information you need about the courses on your syllabus: the validity of your certificate, how to assess your language level and much more.

Below is the calendar of online meetings:

- **ENGLISH language**
Wednesday 15, 22, 29 September and 6 October at 14:30
- **FRENCH language**
Thursday 23 September at 14:30 and Thursday 30 September at 15:30
- **SPANISH language**
Thursday 23 September at 10:30 a.m. and Tuesday 28 September at 2:30 p.m.
- **GERMAN language**
Thursday 23 September at 14:30 and Tuesday 28 September at 10:30

Course presentations will be held **ONLINE** with free access from the homepage of the website, SeLdA area <https://selda.unicatt.it/milano>

IMPORTANT DEADLINES



STUDENT SERVICES CENTRE

It is secretariat hub where you can turn for information about your university career. The Student Services Centre is divided into four areas with different competences:

- ▶ **FIRST CONTACT (Orange area)**
For general information (forms, use of the iCatt page, EDUCatt services)
- ▶ **STUDENT CAREERS (Yellow area)**
For all questions relating to the study plan, extra-curricular courses, transfer procedures
- ▶ **EXAMS, FINAL TEST (Green area)**
Regarding examination dates and information on graduation
- ▶ **STUDENT CONTRIBUTIONS (Blue area)**
For all details concerning the determination and payment of university fees

The Student Services Centre can be reached by appointment, but you can also contact the areas through the **information request** on your iCatt homepage.

IN ADDITION, THESE WILL HELP YOU ALONG THE WAY...

SELDA LANGUAGE CENTRE

SeLdA takes care of placement tests and language courses, but also offers you spaces and tools to practice on your own (the CAP) and organises exam sessions for the IELTS and other certifications.

<http://selda.unicatt.it/milano>

SERVICES FOR THE INTEGRATION OF STUDENTS WITH DISABILITIES AND SLD

The Services for the integration of students with disabilities and with SLD (Specific Learning Disorders), through the technical-administrative and teaching support of specialised pedagogical staff, aim to accompany students through their university experience. You can also contact the Services in the event of a temporary disability (e.g. broken arm)

<https://studenticattolica.unicatt.it/studenti-servizi-per-l-integrazione-degli-studenti-con-disabilita-e-con-dsa>

LIBRARIES

The Milan Campus Library offers loan and reference services, bibliographic research assistance and document delivery, as well as nine study rooms and a media library. It has large collections of printed works (over 1,820,000 volumes), periodicals (over 18,000 journals) and multimedia works (over 11,000 DVDs) and shares electronic subscription resources (551,600 e-books, 71,000 e-journals and 885 databases) with the libraries of the other UC campuses. All information about the Milan Library is published on

<https://biblioteche.unicatt.it/milano>

INTERNSHIPS & PLACEMENTS

The Internships & Placements Office organises career guidance initiatives and meetings and provides you with a portal (ST&P) dedicated to internship and job opportunities.

<https://sep.unicatt.it/sep-home>

BOOKSHOP

Vita&Pensiero is the bookshop with e-commerce, where students can get a 5% discount on books, take advantage of the 18app culture bonus and buy university merchandise.

<https://librerie.unicatt.it/>

EDUCATT

EDUCatt is the right-to-study organisation and provides a range of services designed to make life easier for students on campus: Grants and Benefits, Catering, Housing Solutions, Books and Study Tools, Health, In-Campus Sports and many other opportunities.

<https://educatt.unicatt.it/>

UCSC INTERNATIONAL

If you have the desire and curiosity to live an experience abroad, you should contact UCSC INTERNATIONAL, the office that deals with exchange networks, double degrees, summer programmes, international voluntary work, intensive language courses and much more. During the international day, all opportunities are presented.

<https://goabroad.unicatt.it>

NOT EVERYONE KNOWS THAT THE UNIVERSITY OFFERS...

AGREEMENTS

Numerous agreements are in place to take advantage of favourable prices for services related to mobility (subscriptions to public transport or transport sharing, etc.), technology (Office package, Skype for Business, etc.), culture (newspapers, theatres, etc.) and much more

<https://milano.unicatt.it/attivita-culturale-convenzioni-e-promozioni>

PART-TIME JOB OPPORTUNITIES

EDUCatt, together with the University's Human Resources Department, runs the StudentWork@EDUCatt collaboration, i.e. the possibility of signing a part-time employment contract with the offices: you can access this opportunity from the second year. Or you can participate in the call for tenders for another work experience, commonly called 200 hours, to be carried out over the course of an academic year.

<https://educatt.unicatt.it/educatt-servizi-studio-e-lavoro>

<https://studenticattolica.unicatt.it/studenti-vivere-il-campus-lavoro-a-tempo-parziale-degli-studenti>





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