

Guide of the Master's Degree interfaculty

# Psychology

## Agricultural, food and environmental sciences



### Student Guide

Cremona  
a.y. 2023 - 2024



UNIVERSITÀ  
CATTOLICA  
del Sacro Cuore

UNIVERSITÀ CATTOLICA DEL SACRO CUORE  
26100 CREMONA – Via S.L. Bissolati, 74

**GUIDE OF THE  
MASTER'S DEGREE  
INTERFACULTY  
PSYCHOLOGY  
AND  
AGRICULTURAL, FOOD AND  
ENVIRONMENTAL SCIENCES**

**Study plans**

**Academic year 2023/2024**



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Dear Students,

The university path you choose outlines the professional and personal horizon towards which to direct your steps. It is a decision that marks your entry into an unrepeatable time of your life, a season in which your cultural dimension is refined, your human relationships are expanded and enriched, and your working attitudes are discovered. It is, in short, a crucial moment in life which must be lived with full awareness, the right enthusiasm and a little courage.

Recently we have had the opportunity to experiment and enhance the potential offered by distance learning tools; at the same time, however, we have understood that technology cannot replace face-to-face activities that make one's educational experience unique, consolidating the idea that the university remains a place of relationships. This renewed certainty requires us to make our campuses and their services increasingly welcoming and enjoyable so that the University, at its various campuses, can continue to be fully lived and experienced.

However, this is not the only commitment we make to our students. For a century Università Cattolica has made every effort to offer not only a solid cultural and professional preparation, but also an original educational proposal and method for interpreting the contemporary reality in order to responsibly guide students' actions as individuals and citizens.

This guidebook has all the essential information you will need to know and appreciate the Faculty you have chosen. The course programmes, along with numerous other notices and communications on the University's initiatives, are – instead – available on the website <https://www.unicatt.it/facolta/psicologia.html>

Dear Students, in the hope that your experience at our University will prove an important step in your human growth, and a decisive step towards the realisation of your greatest aspirations, I extend my greetings and that of the entire University to you all.

The Rector  
(Franco Anelli)



# AIMS AND STRUCTURE OF UNIVERSITÀ CATTOLICA DEL SACRO CUORE

## CHARACTER AND AIMS

The character and aims of Università Cattolica, which gained legal recognition through R.D. no.1661 on 2 October 1924, are set out in art. 1 of the Statute, approved by Rectoral Decree on 24 October 1996, the second paragraph of which reads as follows: *“Università Cattolica” is an academic community that contributes to the development of the studies, scientific research and preparation of young people for roles in research, teaching, public and private office and the liberal professions. Università Cattolica fulfils this role by providing appropriate higher education that is also informed by the principles of Christianity, respecting the autonomy proper to every form of knowledge, and according to the view that science should serve the human being and civil coexistence, in accordance with the principles of Catholic doctrine and consistently with the universal nature of Catholicism and its noble and specific demands of freedom”*.

The "Catholic" element in our name and loyalty to the Catholic Church represent, for Università Cattolica del Sacro Cuore, an indispensable condition and opportunity to take a scientifically rigorous and intellectually open approach both to research and teaching in all fields of knowledge and, in particular, with regard to the great questions of our time.

Scientific research is interpreted and experienced through its connection with anthropology and ethics, in the light of the Christian faith; this has allowed and continues to allow Università Cattolica to consolidate itself as a natural place for sincere dialogue and passionate engagement with all other cultures.

All those who freely wish and accept to be part of Università Cattolica must be aware of its scientific, formative and pedagogical aims, and be committed to respecting and enhancing them. To ensure that this awareness is also expressed through personal action, in a spirit of loyal collaboration between all members of the university, Università Cattolica approved its Code of Ethics in October 2013. The Code aims to embody both the "pride of belonging" and to reinforce certain values that - with reference also to the individuality of teachers, students, technical-administrative and welfare staff - have been translated into a set of rules and guidelines which, in turn, have always characterised the work and conduct of those who work and study at our University. Compliance with the Code of Ethics, which may be consulted on the university website (<https://www.unicatt.it/ateneo/universita-cattolica/codice-etico-e-modello-di-organizzazione--gestione-e-controllo.html>), is an essential part of Università Cattolica's mission, prestige and reputation.



## **ACADEMIC STRUCTURES AND BODIES**

### ***Rector***

The Rector is the highest academic authority, legally represents Università Cattolica, summons and chairs the Board of Directors, the Steering Committee, the Academic Senate and the University Council. The Rector promotes the convergence of the work of all components of the university community in order to achieve Università Cattolica's goals. The Rector may appoint one or more Pro-rectors, one of whom may have vicarious functions. The Rector may delegate specific roles to the Pro-rectors.

The Rector remains in office for four academic years and may be reinstated for no more than two consecutive terms.

The Rector in office is Prof. Franco Anelli, Professor of Private Law at the Faculty of Law.

### ***Pro-Rectors***

The Pro-Rectors in charge are: Prof. Pier Sandro Coconcelli, full professor in the Faculty of Agriculture, Food and Environmental Sciences, delegated to the coordination of internationalisation projects, to whom deputy powers have also been attributed; Prof. Fausto Colombo, full professor in the Faculty of Political and Social Sciences, delegated to the activities of communication and promotion of the University's image; Prof. Raffaella Iafrate, full professor in the Faculty of Psychology, delegated to the University's Equal Opportunities; Prof. Giovanni Marseguerra, full professor in the Faculty of Political and Social Sciences, delegated to the coordination of the Educational Offer; Prof. Roberto Zoboli, full professor in the Faculty of Political and Social Sciences, delegated to the coordination and promotion of scientific research and sustainability.

### ***Academic Senate***

Composed of the Rector, who presides over it, and the Deans of Faculty, this is a collegial body that deliberates on topics related to didactic and scientific questions of general interest for the university. The Academic Senate is responsible for all the duties related to the organising, planning and coordinating of teaching and research activities.

### ***Dean of Faculty***

The Dean is elected from among the first-tier professors and is appointed by the Rector. The Dean is elected by the first- and second-tier professors, remains in office for four academic years and can be re-elected for no more than two consecutive terms.

The Dean of the Faculty of Psychology is Prof. Alessandro Antonietti.

The Dean of the Faculty of Agricultural, Food and Environmental Sciences is Prof. Marco Trevisan.

### ***Faculty Council***

The Faculty Council is composed of all the first- and second-tier tenured professors and of representatives of university researchers, lecturers and students.

The Faculty Council plans the development of didactic activity, organises and coordinates its operation and proposes the changes to be made to the teaching system, as provided for in the Statute

## **ADMINISTRATIVE STRUCTURES AND BODIES**

### ***Board of Directors***

The Board of Directors has the widest powers, both ordinary and extraordinary, to govern the university. The Board of Directors is made of eighteen members: the Rector, who presides over it; ten members appointed by the Istituto Giuseppe Toniolo di Studi Superiori charitable trust; a representative of the Holy See; a representative of the Italian Episcopal Conference; a representative of the Government; a representative of Azione Cattolica Italiana; and three members elected by the first- and second-tier professors of the various university campuses.

### ***General Director***

The General Director is in charge of the university's offices and services and directs and coordinates their activities. The Administrative Director is responsible for generally guiding, directing and managing administrative and technical staff. The General Director is responsible for compliance with the university's laws and regulations, and implements the resolutions of the collegiate bodies in line with the Statute.

The General Director is appointed by the Board of Directors, upon proposal by the Rector.

The General Director in office is Prof. Paolo Nusiner

### ***Campus Director***

The Campus Director is responsible for the performance of local management and for achieving the objectives laid down by the guidelines and general coordination incumbent upon the administrative director and for implementing the decisions of the Board of Directors.

The Campus Director is appointed by the Rector after deliberation by the Board of Directors, upon proposal by the General Director.

The Campus Director for Milan is Dr Mario Gatti.

## **PASTORAL STRUCTURES AND BODIES**

### ***General Ecclesiastical Assistant***

The General Ecclesiastical Assistant coordinates spiritual and pastoral activities within the university community with the help of the pastoral assistants present on the various university campuses.

The General Ecclesiastical Assistant is also responsible for coordinating the activities of the University Pastoral Council and organising the Theology courses. The General Ecclesiastical Assistant in office is S. E. Mons. Claudio Giuliadori.

### ***Pastoral Council***

A consultative pastoral structure, the Pastoral Council is ecclesiastically involved to fulfil the university's pastoral objectives.

Including among its members are representatives of the various components of the university, it is an important expression of the *communitas studentium et docentium*.

### ***Pastoral Centres***

Pastoral Centres are found on each of the university campuses and base their educational approach on serving the Christian person and vision. They are responsible for celebrating Liturgy and are places of welcome, conversation, prayer and education. The pastoral assistants are available for meetings with students and dialogue to promote human and spiritual growth. They cooperate with the Pastoral Centres, ecclesiastical associations and movements, prayer groups and volunteer groups, each using their own charisma to strengthen the shared commitment to education, testimony and evangelical mission.

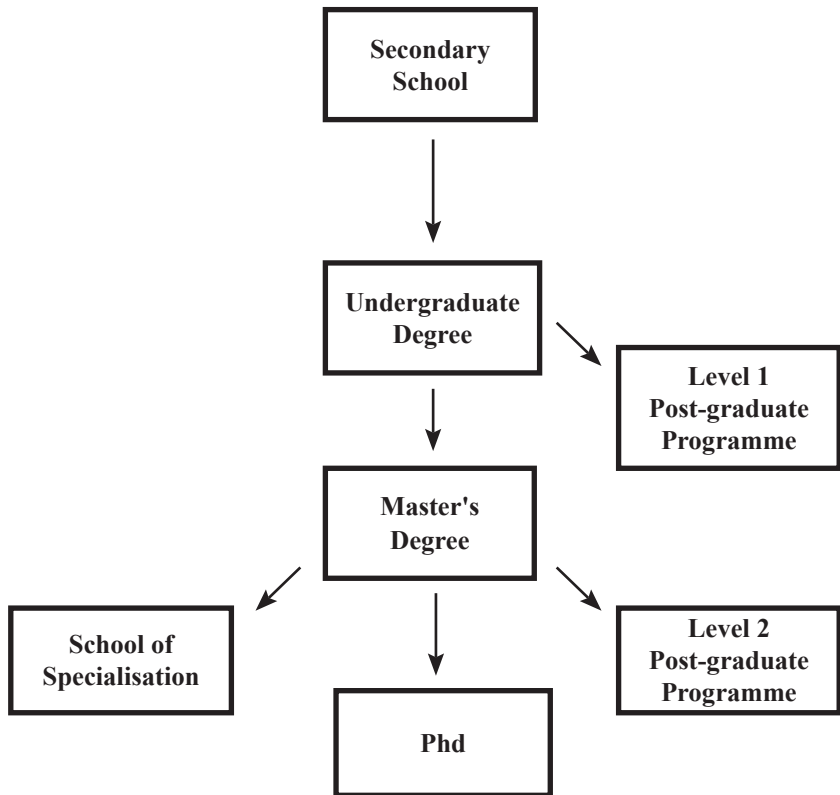
## **BOARD OF THEOLOGY LECTURERS**

Chaired by the Rector and coordinated by the General Ecclesiastical Assistant, the Board of Theology Lecturers brings together all the university's Theology lecturers and is responsible for optimising the teaching proposal of the Theology courses - unique to Università Cattolica - which, by their nature, play a particularly important role in the pursuit of synthesis with the other areas of knowledge cultivated at the university and in promoting the dialogue between faith and reason.

In order to coordinate the work of the College of Lecturers of Theology, the Council of Theology Lecturers is established, consisting of the twelve lecturers taking part in the faculty councils, assisted by a secretary.



## CURRENT COURSES OF STUDY (MINISTERIAL DECREE N. 270/2004)



### *Undergraduate Degree*

The three-year undergraduate degree programmes are classified according to 45 ministerial classes, which group them according to common formative objectives. In addition to these, there are four categories relating to the health professions. The aim of the degree programmes is to ensure adequate mastery of scientific method and knowledge and the acquisition of specific professional knowledge. Graduates can either make use of this qualification immediately, by entering the labour market, or continue their university career by enrolling on a Master's degree. Students require 180 university credits (ECTS) to obtain the qualification. Those who complete the three-year degree may use the academic title Dottore

### *Master's Degrees*

Master's degree programmes are classified according to 101 ministerial categories, which group them according to common formative objectives. In addition to these, there are two categories related to the health professions.

The Master's degree programme, which lasts two years, aims to provide advanced training to prepare students for highly-qualified activities in specific areas. Students require 120 university credits to obtain the qualification. The university also offers single-cycle Master's degrees over five- or six-year courses. In such cases, 300/360 university credits are required to obtain the qualification. Those who obtain a Master's degree may use the title *Dottore Magistrale*

### *Post-graduate Programme*

This is another means of furthering studies after graduation (first-level) or after the Master's degree (second-level). A post-graduate programme lasts one year and includes participation in one or more internships with institutions or companies. In order to obtain the qualification, students must obtain 60 university credits.

### *Schools of Specialisation*

Schools of Specialisation aim to provide students with the knowledge and skills required for roles involving particular professional careers and can only be set up through specific laws or directives of the European Union.

### *PhD*

This pathway is designed especially for those wishing to pursue an academic career. Students must have already completed a Master's degree before embarking on these three or four additional years of study. Students who obtain a PhD may use the title *Dottore di ricerca*.

### *THE "SUBJECT CLASSES"*

All degree programmes, including Master's degrees, are categorised according to a ministerial classification system which dictates the key characteristics of the educational offering. All universities have the right to integrate certain unique features into the classification system. As well as the denomination assigned by Università Cattolica to undergraduate and Master's degree programmes, it is thus important to consider the 'class' to which programmes pertain.

### *FORMATIVE CREDITS*

Credits are a unit of measure that indicates the amount of effort required of students to carry out learning activities, both in class and through individual study. One formative credit corresponds to a total of 25 hours. As a rule, the average number of university formative credits required per year is 60.

Credits do not replace exam marks.

Marks are a measure of academic performance, whilst credits reflect the achievement of a formative objective





## **FACULTIES' INTRODUCTION**



## *The Faculties and their development*

### *Psychology*

The educational offer of the Faculty of Psychology at Università Cattolica has a long history that began with the pioneering experiences of Father Agostino Gemelli, the University's founder, who – with his Psychology Laboratory launched at the beginning of the last century – decisively contributed to the progress of Italian psychology.

The Psychology Laboratory (1924), the Postgraduate Diploma Programme in Occupational Psychology (1955), the Institute of Psychology (1958), the Postgraduate Diploma Programme in Psychology (1964), the Department of Psychology (1983), the Degree Programme in Psychology (1993), the Agostino Gemelli Postgraduate School of Psychology – ASAG (2001), the Doctoral School in Psychology (2004), and the system of Postgraduate Diploma Programmes for the profession in psychotherapy (2020) are the important results of this path.

The Faculty of Psychology, founded in 1999, has quickly achieved a top position in the academic world and in the quality assessment rankings, positioning itself internationally among the top one hundred and fifty universities in the world and third in Italy (source: QS World University Ranking, 2020). It is also nationally consistently above the average of Italian psychology teaching courses (sources: Nucleo di Valutazione Università Cattolica and Alma Laurea).

In tune with its own history, while committed to updating its values for the present, the Faculty adopts and promotes a vision of psychology that is:

- attentive to the individual and to the contexts of life;
- anchored to the progress of the most qualified and up-to-date scientific research at international level;
- open to dialogue with other relevant sciences;
- pluralistic with respect to the schools and the theoretical and methodological orientations present in the discipline;
- interested in the application and intervention perspectives that psychological knowledge can support.

The Faculty, in light of the establishment of the Qualifying Degree in Psychology, has carried out a review of all its study courses with the aim of rereading the experiences gained so far from the perspective of the scientific, cultural and professional scenarios that will characterise the development of psychology in the coming years.

The overall educational offer of the Faculty of Psychology is based on two key educational criteria:

- a. anchoring the educational project to the training of competences aimed at entering the world of the *psychological professions*;
- b. developing the project from the perspective of *continuous education* and, therefore, articulating it at three levels placed within a coherent and coordinated path:
  - Level 1: **Degree in “Psychological Sciences and Techniques” (in Italian) and in “Psychology” (in English)**: basic formation
  - Level 2: **Graduate Degrees**: education for professional areas/profiles
  - Level 3: **Postgraduate**: advanced specialist education aimed at:
    - \* research (**Doctoral School in Psychology**);
    - \* the profession (**Agostino Gemelli Postgraduate School of Psychology and Postgraduate Diploma Programmes**).

At all levels, the teaching activities include particular attention to the student’s path of in-depth study and professional growth. Formation makes use of interactive devices and educational workshops, constant tutoring, opportunities for group work and reworking, and a close relationship and meetings with bodies and professionals operating locally.

The graduate degree programmes qualify students for the profession as psychologists through direct registration with the regional professional Register of Psychologists, in accordance with recent ministerial provisions.

The educational offer is enriched by a network of international exchanges, including the Erasmus and Overseas exchange programmes, and Summer schools at prestigious foreign universities. In some graduate degrees, students also have the opportunity to attend a year of studies in twinned foreign universities, so obtaining the Double Degree.

### ***Agriculture, Food and Environmental Sciences***

Made in Italy agri-food is famous all over the world and is a distinctive feature of our culture and our economy. Its importance is also evidenced by the fact that the UN and the European Union have chosen Italy to be the seat of the FAO (Food and Agriculture Organisation) and the EFSA (European Food Safety Authority) respectively.

In this context, the Faculty of Agriculture, Food and Environmental Sciences plays a leading role, being able to count on a long and prestigious tradition. Founded in 1953 by Father Agostino Gemelli, first Rector of Università

Cattolica, with the aim of becoming a “model” Faculty, it currently represents an absolute reference point, recognised internationally for advances in the field of scientific research as well as for the quality and innovation of teaching activities. It is a state-of-the-art, dynamic and open environment; most of the courses include practical workshop experiences, some degree programmes are entirely delivered in English, and the construction over time of a large and qualified international network allows students to spend periods of study abroad at important partner universities. The University Campus of Piacenza and Cremona, immersed in the so-called “Food Valley”, is the ideal context in which to deepen the study of all the dimensions and stages of the agri-food sector in a circular supply chain perspective, defined as the “food system”.

If in the 1950s the priority objective of the agri-food system was to increase productivity, today this sector is at the heart of a real scientific and technological revolution aimed at making primary products as well as those derived from plants, animals and microorganisms more environmentally friendly, of better quality and increasingly competitive in international markets. In line with these needs, the Faculty has constantly renewed the contents of its scientific and educational activities, going so far as to deepen the evolution of the most sophisticated agricultural production techniques, as well as those of the most modern industrial transformations; all inspired by the principles of sustainability and responsibility towards the environment. This translates into updated and innovative degree curricula in which there is space for topical subjects such as precision agriculture, the effect of climate change on the agri-food system, food safety, and innovation alongside tradition to increase the export of Made in Italy food products.

The effectiveness of classroom teaching activities is guaranteed by an optimal ratio of students to lecturers. This is further reinforced by substantial hours of workshop exercises and field visits; it is a distinctive feature of the Faculty, highly appreciated by students as it allows them to concretely experiment with the principles studied in the theoretical manuals.

The Faculty of Agriculture, Food and Environmental Sciences of Università Cattolica can boast a dense network of very close and collaborative relationships with the most important companies operating in the agri-food sector. Also thanks to these valuable synergies, students can access a wide variety of professions, so much so that for many of them it is possible to carry out an internship during their studies and, even more importantly, at the end of their studies more than 90% of graduates find an occupation consistent with their competences within a few months of obtaining their degree.

### ***The Interfaculty Master's Degree Programme***

The Faculties of Psychology and Agriculture, Food and Environmental Sciences participate through their teaching, organisational and research resources in the running of the following study programme:

- **Consumer Behaviour: Psychology Applied to Food, Health and Environment** which relates to the LM-51 Psychology class. Degree taught in English.

## **STUDY PLANS**





## MASTER'S DEGREE

### **Consumer Behaviour: Psychology Applied to Food, Health and Environment**

*Coordinator:* Prof. Guendalina Graffigna

The Faculty of Psychology participates with its own teaching, organisational and research resources, together with the Faculty of Agricultural, Food and Environmental Sciences, in the activation of this Master's degree course.

#### ***Profile***

The International Master's Degree in 'Consumer Behaviour: Psychology Applied to Food, Health and Environment' aims to train psychologists who are experts in understanding and modifying health behaviour, lifestyles and consumer behaviour. A distinctive feature of the Master's degree will be the integrated view of the psycho-social and contextual processes that orient and determine the behavioural choices of individuals and their communities from a One Health perspective, with particular reference to lifestyles, health behaviours, food consumption and behaviour in favour of sustainability. The graduate will be able to work in prevention, clinical and rehabilitation, social communication, and business consulting contexts. Thus, graduates will acquire the basic knowledge and vocabulary necessary to converse with health and social care professionals, food technologists, nutrition experts, scientists and policy makers, marketing experts engaged in health promotion, nutrition, and the promotion of sustainability. Furthermore, students will acquire advanced methodological skills related to qualitative and quantitative research, as well as to the management and interpretation of "big data" for conducting intelligence initiatives on consumption and health behaviour.

Qualifying objectives of this degree are:

- deepening of the knowledge, content and methods of the psychology of health, consumption, decision-making and community, with a focus on their application in:
- the development of interdisciplinary knowledge, e.g. in health, economics, nutrition and the environment;
  - the development of skills related to the basic areas mentioned above, namely:
    - \* the design and implementation of research programmes concerning the analysis of behaviours of individuals, groups, communities and organisations related to health, nutrition and sustainability;
    - \* the design and management of intervention actions applied to processes of changing the consumption behaviour of individuals, groups, communities and organisations in the direction of healthier and more sustainable behaviour.

The master's degree pursues these goals through educational offerings - structured in the form of courses, specialised modules, laboratories and practical exercises.

A distinctive feature of the didactics will be the possible interconnection with the network of national and international companies, organisations and institutions linked to the territory, both in the health and agri-food sectors. In addition, the presence on the Cremona Campus of advanced research laboratories for the study of psychological and consumption dynamics, as well as laboratories linked to the agri-food disciplines, will allow students to "have a finger in the pie" with technologically and scientifically advanced research experiences. Lastly, the course is intended as a multidisciplinary experience and a bridge between hard and soft sciences to better equip future psychologists with advanced scientific, technical and methodological skills for the profession of consumer and health psychologist.

Corollaries of this approach are:

- the international vocation of teaching, thanks to invited professors from abroad, an international class group and numerous opportunities for educational exchanges with other countries (in the form of thesis experiences and training abroad, as well as the possibility of obtaining a double degree with a foreign university);
- a strong orientation towards active and interactive teaching;
- a strong commitment to tutorial teaching;
- the possibility of hands-on experience and research in the laboratory;
- the frequent use of (small) work groups, in which students have the opportunity to experience and share a knowledge- and skill-building process, acquire a critical and reflective attitude regarding professional skills, learn to work in a team, gain familiarity with confrontation, take responsibility, and manage complex situations;
- scholarships offered by major international companies will also be available for participation in the course.

In addition, during the second year, students will be involved in professional activities within the framework of the External practical internship with evaluation, including at companies and institutions, and generally related to the psychology profession aimed at further developing students' critical and autonomous judgement skills, their communication skills, and their autonomous and continuous learning skills. This traineeship will also be the basis for the graduation qualification for registration as a psychologist.

**Theology courses:** the study plans of the two-year Master's degree programme includes a semester-long course, lasting 30 hours in the form of seminars or single-subject sessions on a range of topics defined by the Board of Theology Lecturers).

NOTE

Attendance in classes is strongly recommended.

## CURRICULUM

### I year

Legend: (E) = exam with mark; (P) = passed

	CFU/ECTS
- Advanced research methods for consumer intelligence (E)	9
- Consumer psychology (with project work) (E)	8
- Innovation in agri-food systems and technology (E)	9
- Social community psychology applied to health promotion (with project work) (E)	8
- <i>One</i> elective among:	6
Food economics and marketing (E)	
Sociology of food and health (E)	
- Elective courses (E) <sup>1</sup>	8

### II year

	CFU/ECTS
- Behaviour change (with project work) (E)	8
- Clinical psychology of lifestyle (with project work) (E)	8
- Ethics (E)	1
- Measuring and modelling psychological variables	8
- Psychology of decision making (with project work) (E)	8
- <i>One</i> elective among:	6
Management of innovation and organizational change (E)	
Stakeholder engagement (E)	
- <i>One</i> elective among:	6
Animal welfare environmental impact assessment development (E)	
Human nutrition, consumer health and food safety (E)	
- External practical internship with evaluation (P)	14

The following training activities contribute to the achievement of the 20 Ects credits required by the legislation for the achievement of the External practical internship with evaluation:

- 1 Ects credit of Ethics	
- 5 Ects credits related to the project works of the courses in the study plan that provide them	
- 14 Ects credits of External practical internship with evaluation	
- Thesis	13
<i>Total Cfu/Ects of the Master's degree</i>	120

## **Note**

### <sup>1</sup> *Elective courses list*

Two exams among the following:

Food footprint: the environmental impact of the agro food chain (5 Ects) (E)

Law and regulation in food value chains (5 Ects) (E)

Economics of sustainability and circularity in food systems (5 Ects) (E)

Agricultural, food and environmental policies (5 Ects) (E)

The study plan includes 8 credits of “*Elective courses*”; the two credits in excess will be counted as supernumerary.

### **Professional fields**

The degree will train consumer and health psychologists who can work as consultants, freelancers, employees, etc. at

- market, consumption, communication and public opinion research institutes;
- marketing- and communication-related services and business functions;
- national and international manufacturing companies operating in the food and pharmaceutical sectors;
- local and national institutions and bodies, hospital institutions, local-level health promotion and prevention services, other psychological-clinical contexts;
- non-profit organisations;
- foundations and consultancy companies active in the area of food consumption, prevention and health promotion and sustainability;
- training agencies;
- web agencies and media agencies;
- agencies and services for extended social communication (advertising, information, communication);
- consulting companies;
- educational services;
- freelance activity as a psychologist.

In addition, graduates are eligible for a doctorate, specialisation schools and second-level master’s degrees. It should be noted that in order to work as a psychotherapist it is necessary to have obtained a suitable qualification from a school of specialisation in psychotherapy or a university school of specialisation (the Catholic University offers three). It should be noted that in order to work as a psychologist, it is necessary to have been enrolled in Register A of the Order of Psychologists. Graduates in Consumer Behaviour: Psychology Applied to Food, Health and Environment are qualified to practise as psychologists.

## ***Skills***

The degree will train psychologists capable of

- designing and implementing interventions for the prevention and promotion of health, proper food consumption and pro-environmental sustainability behaviour;
- analysing consumption processes and guiding strategic and operational marketing decision-making;
- designing and implementing social marketing campaigns;
- supporting the conception, design and implementation of social communication plans;
- managing engagement and participation processes in communities;
- managing processes of empowerment and behavioural change;
- supporting policy-making and advocacy processes;
- designing and conducting market research, both qualitative and quantitative.

## Alphabetical list of the courses on the Master's Degree with the relative subject sector code

The *subject sectors* were created in response to the need for clarification and simplification, leading to (with numerous legislative interventions) the grouping of all the subjects taught in Italian universities into sectors, and the attribution of a code and title to each. The titles derive from the most representative subject in the sector (e.g. *Italian Literature, History of Law*), with all other similar subjects and courses grouped under the same category.

The Ministerial Decree of 4 October 2000, also implemented with a view to reform, provided for the complete revision of the way in which disciplines are organised, grouping them into 14 broad areas, which are then subdivided into 370 individual sectors, each with a new alphanumeric code and title. The alphabetical code refers to the subject area, the following number indicates the sector's ranking within this area.

Degree courses are structured with reference to the subject sectors. Therefore, knowledge of the subject sector that programmes relate to can be useful to students who wish to check whether credits from a particular programme will be valid in another, for example.

Advanced research methods for consumer intelligence	M-PSI/06 e ING-INF/05
Animal welfare environmental impact assessment development	AGR/13 e AGR/19
Behaviour change (with project work)	M-PSI/05, M-PSI/06 e M-PSI/08
Clinical psychology of lifestyle (with project work)	M-PSI/08
Consumer psychology (with project work)	M-PSI/06
Ethics	
Food economics and marketing	AGR/01 e SECS-P/08
Human nutrition, consumer health and food safety	MED/49, AGR/16 e MED/06
Innovation in agri-food systems and technology	AGR/07, AGR/03 e AGR/15
Management of innovation and organizational change	M-PSI/06
Measuring and modelling psychological variables	M-PSI/03
Psychology of decision making (with project work)	M-PSI/01
Social community psychology applied to health promotion (with project work)	M-PSI/05
Sociology of food and health	SPS/08
Stakeholder engagement	M-PSI/06

## *International programmes*

### **Semester/year abroad**

Università Cattolica offers several opportunities to students interested in spending a semester or an entire academic year abroad at European and non-European universities:

- **Exchange (Erasmus+ & Overseas):** As exchange students, selected candidates will have the opportunity to attend courses at one of the European and non-European universities with which their Faculties have signed a bilateral exchange agreement, to use the facilities and services of the host university, to sit the exams agreed upon with the UCSC lecturers and to obtain recognition on their return; all candidates are eligible for an ERASMUS grant (for EU destinations) or scholarships made available by UCSC (for non-EU destinations).
- **ISEP:** The agreement between UCSC and ISEP - International Student Exchange Program, the largest worldwide network of cooperation between university institutions, offers UCSC students the opportunity to spend a semester or a year studying abroad, choosing from about 150 universities in the United States and another 50 in the rest of the world, at which to take the exams agreed upon with UCSC lecturers and obtain recognition on their return; candidates compete for scholarships made available by UCSC.
- **Study Abroad:** Thanks to this programme, students can choose to attend a semester at one of the most prestigious universities in the world, and sit their exams abroad, with the possibility of requesting recognition on their return. The programme has an enrolment fee at the partner institution, but all candidates compete for scholarships provided by UCSC.

### **Double Degree**

In this programme students undertake part of their academic studies at Università Cattolica and part at a foreign university, with the aim of obtaining two equally recognised degrees, both in Italy and in the host country.

### **Summer Programmes**

During the summer months, the Summer Programmes allow students to attend academic courses, intensive from 2 to 8 weeks, at prestigious international universities, with the possibility of having their exams recognised on their return. All candidates compete for scholarships provided by UCSC.

### **LaTE - Language courses (Programme also available online)**

The LaTE (Language Training Experience) programmes offer intensive language courses abroad to improve language competences and prepare for international certifications. Languages: English, Spanish, French, German, Arabic, Chinese, Russian.



### **Internship abroad (Programme also available online)**

European and non-European internships at partner companies and organisations of Università Cattolica are available to students who wish to experience an internship abroad. You can apply for the ads available on the STeP Portal – Abroad Section, or subscribe to programmes that allow you to select areas of interest and dates for the period abroad: Personalised Internship, Italian Assistant Teacher, Dublin: language course + internship. Recent graduates (within 12 months of graduation) may also take part in these programmes.

### **International Volunteering (In-person programme only)**

Aimed at students and recent graduates, this programme offers numerous opportunities to volunteer abroad during the summer in various countries in South America, Africa and Asia.

### **International Thesis**

UCSC offers undergraduate and graduate candidates a financial contribution to carry out research for their final dissertation abroad.

### **Courses preparing for international certifications**

Cattolica International organises English language courses to prepare for major international certifications, either a semester long or intensive, to give our students the opportunity to be equipped for international study or work experiences.

### **Virtual Programmes**

Cattolica International has worked with Faculties to set up international initiatives delivered exclusively in virtual mode and now promoted in a dedicated area.

For further information please visit: <https://goabroad.unicatt.it/>

## **COURSE PROGRAMMES**

Course's syllabi can be consulted by accessing the following section of Università Cattolica website:

*<http://programmideicorsi-cremona.unicatt.it>.*



# **TEACHING LIST AND RELATED LECTURERS APPOINTED**

## **MASTER'S DEGREE**

### **CONSUMER BEHAVIOUR: PSYCHOLOGY APPLIED TO FOOD, HEALTH AND ENVIRONMENT**

1. Advanced research methods for consumer intelligence: Prof. GUENDALINA GRAFFIGNA; Prof. RICCARDO NEGRINI
2. Agricultural, food and environmental policies: Prof. PAOLO SCKOKAI
3. Consumer psychology (with project work): Prof. GUENDALINA GRAFFIGNA; Prof. PETER SCHULZ
4. Economics of sustainability and circularity in food systems: Prof. LINDA ARATA
5. Food economics and marketing: Prof. EDOARDO FORNARI; Prof. MIRTA CASATI
6. Food footprint: the environmental impact of the agro food chain: Prof. LUCREZIA LAMASTRA
7. Innovation in agri-food systems and technology: Prof. TOMMASO FRIONI; Prof. LORENZO STAGNATI; Prof. GIANLUCA GIUBERTI
8. Law and regulation in food value chains: DOCENTE DA NOMINARE
9. Social community psychology applied to health promotion (with project work) : Prof. GIOVANNI UMBERTO ARESI; Prof. MANUEL FAGGIANO; DOCENTE DA NOMINARE
10. Sociology of food and health: Prof. CARLA LUNGHU



## THEOLOGY COURSES

### *Nature and aims*

The Theology courses are unique to Università Cattolica. They aim to offer a motivated, reasoned and organic knowledge of Revelation and of Christian life, so as to provide students with the theoretical tools to critically understand the experience of faith.

The mark achieved in the Theology exams forms an integral part of each student's curriculum and will be considered by the examining board in determining the overall mark for the degree.

### **Degrees**

Theology courses are part of the curricular study plan of the degree programmes for students enrolled at Università Cattolica.

### *Syllabi*

For the first, second and third year of the programmes, there will be a single semester-long syllabus (12 weeks per year, three hours per week).

Thr subjects are:

Theology 1: *Fundamental questions: Christological faith and the Holy Scripture*

Theology 2: *Matters of theological anthropology and ecclesiology;*

Theology 3: *Theological questions of Christian ethics and morals.*

Students can choose their Theology course from their individual *iCatt* page by the deadline communicated on the same page. For students who do not enrol within this deadline, the university will proceed assigning them a lecturer.

## **Master's degree**

The two-year Master's degree programme includes a semester-long course of 30 hours, taught by Professor Matteo Tolomelli, in the form of seminars and/or single-subject sessions on topics related to the chosen curriculum, according to the Board of Theology Lecturers' decisions.

The course ends with a test set by the lecturer.

Students can choose the seminar course through their *iCatt* page by the deadline communicated via the same page. For students who do not enrol within this deadline, the university will proceed assigning them a lecturer.

## **Lecturers and course syllabi**

For information on the Theology courses and lecturers, please consult the webpage:

<https://www.unicatt.it/collegio-dei-docenti-di-teologia-programma-dei-corsi-di-teologia>

The syllabi of the Theology courses can be consulted by accessing the following section of the Università Cattolica website: <http://programmideicorsi-cremona.unicatt.it>.

## ADMINISTRATIVE PROVISIONS

### ENROLMENT RULES

#### 1. QUALIFICATIONS REQUIRED

Pursuant to Art. 6 of Ministerial Decree No. 270/2004, the following may enrol in the degree programmes opened at Università Cattolica:

- *State upper secondary school graduates* (five-year or four-year: final diplomas in education programmes of study).
- *holders of a foreign degree*, recognised as suitable for admission to Italian universities according to the provisions issued for each academic year by the Ministry of University and Research in agreement with the Ministries of Foreign Affairs and the Interior.

#### ***Contemporary enrolment at the university and in highly specialised artistic and musical educational programmes (AFAM)***

It is permitted to simultaneously enrol in two programmes of study at the same University or at different Italian or foreign Universities, or where one of the programmes is at a University and one at the Higher Institutes of Musical and Choral Studies, in compliance with the provisions of Law No. 33 of 12 April 2022 and subsequent ministerial implementing decrees.

The simultaneous enrolment in two programmes of study is allowed provided that the aforementioned programmes do not relate to the same ministerial degree class and that they differ in at least two-thirds of the educational activities in terms of academic teaching credits.

Students interested in simultaneous enrolment are required to promptly notify the Student Centre of the place of jurisdiction using the appropriate forms.

#### 2. MODALITIES

Students who intend to enrol for the first time at Università Cattolica (Milan, Brescia, Piacenza-Cremona) must first read the specific notices “Admission procedures” on the University website ([www.unicatt.it](http://www.unicatt.it)).

The registration application must be completed and submitted online (the submission is necessary since the application, in some parts, must be manually completed and it is also necessary to acquire the handwritten signature of the student or parent, if the student is a minor) using the *Registration Portal*, available on the University website.



In addition to filling out the registration form, it will be necessary to pay the 1<sup>st</sup> instalment of the tuition fees and university contributions, and upload all of the required documentation:

**Once registration has been completed, the University, in accordance with the procedures in force, will provide the Carta Ateneo badge.**

When submitting their registration application, priests and other religious figures must submit the declaration by which the Bishop or Superiors authorise them to enrol in the University (written authorisation will be approved by the General Ecclesiastical Assistant of Università Cattolica or by a delegate).

Regarding the presentation of income documentation, the appropriate online procedure must be used, available in the *Registration Portal* or on the student's personal *iCatt* webpage.

**A student who has been successfully enrolled for a year of university studies is not entitled to a refund of fees and contributions paid.**

#### ***Registration on a part-time basis***

Students who do not have full-time availability due to work, family, health or other justified personal reasons, may opt – at the time of registration or renewal of their current enrolment – for a study path that permits them to carry out 50% of the annual educational activities envisaged for the programme. Minor deviations can be determined by the competent Faculty Councils, taking into account the unique features of each programme of study.

A student who intends to register on a part-time basis must first express this intention, with justifications for their request, by filling in the appropriate form at the Student Centre of their campus.

This declaration of interest will be submitted to the competent educational bodies for approval and, once this is received, the student may submit a formal request for registration on a part-time basis.

All information relating to the modalities, timings and economic aspects can be found at the Student Centre of the respective campuses.

### **3. VERIFICATION OF THE INITIAL PREPARATION OF STUDENTS (VPI) – ADDITIONAL LEARNING OBLIGATIONS (OFA)**

To better cope with their chosen university programmes, those who enrol in the first year of the degree programmes and single-cycle graduate degree programmes will be evaluated on their level of initial preparation; an exception is made for those who enrolled in programmes of study for which there are alternative ways of fulfilling the VPI or that provide for a specific admission test.

The VPI is a test on predefined subject areas (for example, knowledge of the Italian language and understanding of text and mathematics), diversified according to the chosen Faculty, covering the knowledge that is expected, irrespective of the diploma they obtained at their upper secondary school.

All information relating to the methods for taking the VPI for each study programme, as well as that relating to the OFA assigned to applicants who obtain an insufficient result on their VPI – which will, in any case, have to be covered by the end of the 1st year – are reported on the website [www.unicatt.it](http://www.unicatt.it) as well as on the student's personal *iCatt*.

#### 4. RULES FOR STUDENTS WITH FOREIGN QUALIFICATIONS

The admission of students holding foreign degrees is regulated by specific ministerial legislation, downloadable from the following link: <http://www.studiare-in-italia.it/studentistranieri/>. Interested students are invited to request the relevant information from the International Admissions Office of each campus.

The specific admission procedure is available on the website: <https://international.unicatt.it/>

#### 5. METHODS OF ADMISSION TO GRADUATE DEGREES

For admission to a graduate degree programme, one must have an undergraduate degree and meet certain curricular requirements (ECTS in specific scientific disciplinary sectors (SSD) and/or specific courses). For each degree programme, the admission procedures are established:

- *Chronological order with an interview or degree curriculum evaluation, if required*: the reservation of a place is done in chronological order, following payment of the first instalment of the university contributions, until all envisaged places are filled, and once any necessary interview or degree curriculum evaluation has been completed
- *Chronological order with a compulsory interview*: the reservation of a place is done in chronological order following an interview, once payment of the first instalment of the university contributions has been made, until all envisaged places are filled
- *Chronological order according to a minimum mark average*: the reservation of a place is done in chronological order, following payment of the first instalment of the university contributions, but is conditioned by certain curricular requirements
- *Grading by merit*: the reservation of a place is conditioned by a ranking drawn up on the basis of certain requirements
- *Admission test*: the reservation of a place occurs once an admission test has been passed.

Admission to some degree programmes may include more than one of the aforementioned modalities, therefore it is necessary to refer to the specific “Admission procedures” notices, available on the University website.

## **ADMINISTRATIVE PROCEDURES**

### COMPLIANCE WITH DEADLINES FOR ENROLMENT IN SUBSEQUENT YEARS

Subject to the following instructions, students who intend to enrol in the new academic year are required to make payment within the deadline indicated in the *General Regulations for the Determination of University Contributions* in force and usually reported on the *iCatt* personal webpage.

If payment has been made within the terms indicated, *the student will be automatically placed for the new academic year of the programme year (or as “fuori corso”, supplementary year student, i.e. students who have not managed to complete the scheduled exams in the time frame established by a given university programme) in the REGULAR position.* *If the student intends to vary the proposed enrolment* (for example, from “fuori corso” (supplementary year student) to “ripetente” (repeat students, i.e. students who have not achieved the necessary credits to move on to the following year or who have expressly requested to be able to enrol in the previous year), or request to change to another degree programme) *they must necessarily contact the Student Centre.* If a student enrolls for a year subsequent to the first year and payment was made *late but not later than 31 December 2023*, the student will be placed in the ‘in corso’ position, *in debt for late payment* (downloadable online from the student’s personal *iCatt* webpage). *In this case, the student is required to contact the Student Centre* for the regularisation procedure. N.B. An excessive delay prevents the presentation of the degree curriculum and the consequent assignment of a degree curriculum that cannot be modified.

### REPEAT STUDENTS

Students who have followed the programme of study, for which they are enrolled, for its entire duration without having enrolled in all the courses envisaged in the degree curriculum, or without having obtained the relevant attendance certificates where such attendance is expressly requested, must register as repeat students for the courses lacking enrolment or attendance.

Students who, despite having completed the normal duration of the programme of study, intend to modify their degree curriculum by adding new courses in which they have never enrolled, must register as repeat students.

Registration as a repeat student will only be allowed if the degree programme is still active, and must be done by 31 December 2023.

STUDENTS WHO HAVE NOT COMPLETED UNIVERSITY EXAMS WITHIN THE SET TIME PERIOD (“FUORI CORSO” (SUPPLEMENTARY YEAR STUDENT))

Students who have been enrolled and have attended all the courses required for the entire study programme are enrolled as “fuori corso” (supplementary year) students until they obtain their academic title, except in the case of alternative provisions set by the individual educational systems.

ENROLMENT IN A PROGRAMME/REPEAT PROGRAMME YEAR SUBSEQUENT TO THE FIRST YEAR

*The registration method is automatic by:*

- 31 December of each year for current students (including repeat students); students who enrol beyond the deadline for submitting their degree curriculum – and, in any case, after the aforementioned date – will be assigned a non-modifiable degree curriculum.

Any student already registered with Università Cattolica and regularly enrolled must pay the first instalment proposing enrolment in the new academic year and can download the *General Regulations for the Determination of University Contributions*.

*In order to be enrolled in the following year, students must pay the first instalment: payment of the first instalment constitutes a definitive expression of willingness to enrol in the new academic year and, thus, enrolment is immediately completed with the payment.*

*Updating of the computer database takes place as soon as the University receives news of the payment through the banking circuit. Therefore, it may take a few days after the payment before a student’s enrolment is registered for the academic year.*

*N.B. given that the payment of the first instalment immediately completes the registration process, it is non-refundable under any circumstances – (Article 4, paragraph 8, Title I “General Rules” of the Teaching Regulations of Università Cattolica and Article 27 of the Student Regulations, approved by Royal Decree 4 June 1938, No. 1269).*

Only one fulfilment remains to be met by students enrolled in degree programmes that are subject to income-dependant university contributions: they must present their income documentation using the online application on the student’s personal *iCatt* webpage, which is indicated in the *General Regulations for the Determination of University Contributions* in force and usually reported on the personal *iCatt* webpage. After this date, late payment is incurred for late delivery of administrative documents.

## SUSPENSION OF STUDIES

Students have the right to suspend the studies undertaken in order to enrol for and attend, with the required qualifications, a specialising master programme, a postgraduate diploma programme, or a Doctoral programme. At the end of the suspension, students can resume the interrupted programme of study provided that the programme itself is still active.

## TRANSFER AND WITHDRAWAL FROM STUDIES

Students have the right to transfer or withdraw from the studies undertaken with the obligation to pay any outstanding contributions at the time of submitting their application.

## DEGREE CURRICULUM

The deadline for students to submit their individual degree curriculum is set within the deadlines published on the website. For delays falling within seven days of the deadline, the degree curriculum may be submitted upon payment of the expected late payment fee (for the amount see “Secretariat Fees, Late Payments and Reimbursements of Miscellaneous Expenses” in the *General Regulations for the Determination of University Contributions*). In the event of a longer delay, an unmodifiable degree curriculum will be assigned.

## EXAMINATIONS

### General Rules

*Students are required to know the rules relating to the degree curriculum of their degree programme and are, therefore, responsible for cancellation of any exams taken in violation of said rules.*

In order to avoid the cancellation of exams taken, students are reminded that the prepared order of exams set between the individual years of a multi-year course or between the preparatory and the advanced or higher exam, is rigid and compulsory.

Any infringement of the exam provisions will result in the cancellation of the examination. The cancelled exam must be repeated.

The mark assigned by the examining committee, once recorded, cannot be subsequently modified: the mark is final, unless expressly waived by the student. A recorded examination with a pass mark cannot be repeated (pursuant to Art. 6 paragraph 6, Title I “General Rules” of the University Teaching Regulations). Students are only allowed to take the examinations if they have: a) presented their degree curriculum; b) paid the contributions; and c) registered for the exams in the manner indicated below.

### How to Register for Exams

Registration takes place online via the student's personal *iCatt* webpage and must be made no later than the fourth calendar day preceding the exam date.

*Simultaneous registration for the same exam on several exam dates is not allowed.*

A registration may be cancelled until the day before the first day of the exam date. Transferring the registration for an exam from one exam date to a later date can only take place once registration in the exam date one intends to abandon has been cancelled.

If the deadline for registering for an exam date has passed, it is no longer possible to cancel any registrations made and one must wait till the day after the expired exam date before registering for the next one.

**N.B.:** The following students will not be allowed to sit the exam:

- those who have failed to register for the exam date within the deadline;
- those who, despite registering for the exam date, did not sit the exam with a university badge and a valid identity document;
- those who have not regularised their administrative position.

### FINAL EXAM FOR THE AWARDING OF A DEGREE

The didactic system of each degree programme offers several possible ways to take the graduation exam. The competent teaching structure defines the method to be adopted for each programme of study (see in this regard the indications on the webpages of the University website and those contained in the Faculty Guide).

The procedure remains currently similar to that described for graduate degree programmes *with the following differences:*

1. it is a paper on a topic normally agreed with a lecturer of reference;
2. the commitment required for this paper is lower than that required for a traditional degree thesis (the commitment is proportional to the number of university credits attributed to the final exam in the educational system of one's degree programme). Consequently, the document will have a limited extension;
3. the subject title of the final paper must be obtained according to the procedures established by the Faculty Council (*direct assignment by the lecturer, acquisition through the thesis desk in one of the various forms available, or other*) in time for the development and completion of the paper within the deadline set for submitting an application to take the final exam for the awarding of the degree. This deadline will be published on the webpage of each Faculty for each reference session;

4. The application to take the final exam for the awarding of the degree must be submitted no less than 45 days from the beginning of the chosen session. The aforementioned application may be submitted provided that the outstanding number of exams and/or credits is not greater than that established by each Faculty;
5. the final paper, in pdf format, must be sent to the lecturer of reference via the personal *iCatt* webpage in the section “Online Secretariat – Final Exam – Send Final Exam” according to the methods and deadlines provided and published on the webpage of each Faculty. The deadline for uploading the document cannot be extended. The lecturer of reference may request a hard copy.

#### FINAL EXAM FOR THE AWARDING OF A GRADUATE DEGREE

The final exam for the awarding of the graduate degree involves the development and discussion of a written dissertation carried out on a subject previously agreed upon with the subject professor.

To be admitted to the final exam, students must fulfil the following requirements in order:

- a. choose and present a topic verifying the expected curricular/temporal requirements;
- b. submit the application for admission to the final exam by verifying the expected curricular/temporal requirements;
- c. deliver the final paper.

1. In order to present *the topic of their degree thesis*, students must respect:
  - the deadlines for submission;
  - the curricular requirements

The subject of the final exam must be related to a course included in the degree curriculum, and the title must be agreed with the lecturer of reference. To obtain approval for the subject, it is necessary to contact the lecturer, in the manner provided for by each Faculty. The subject must then be inserted into the personal *iCatt* webpage (Online Secretariat – Final Exam) within the deadline indicated in the section “Four-year and Graduate Degree Exam Dates” on the University Internet pages.

Any delay will result in the thesis being postponed to the next exam date.

2. In order to submit an *application for admission to the final examination*, the following must be complied with:
  - the deadlines for submission;
  - the curricular requirements

3. To submit *the application for admission to the final exam* it is necessary to follow the procedures provided for by each Faculty and published on their webpages.  
Any changes to the title of the final paper, approved by the lecturer, must be made at the time the application is submitted. The title that is submitted must, therefore, be definitive since no changes can be accepted.
4. Students will be invited to take the final exam exclusively through their personal *iCatt* webpage, in good time and certainly no later than the tenth day prior to the graduation date.

#### *Notes*

1. No graduating student may be admitted to the graduation exam if they have not complied with the deadline dates published on the webpage of each Faculty.
2. *Graduating students must have taken and recorded all exams at least one week before the start of the graduation session.*
3. Graduating students are obliged to promptly notify their thesis supervisor if, for any reason, they are unable to graduate on the exam date for which they have applied, and, in such cases, must subsequently resubmit a new application for admission to the graduation exam.  
This information must also be sent to the Student Centre, by filling in the appropriate “Information Request” form from the student’s personal *iCatt* webpage.

#### GRADUATION EXAMS RELATING TO PROGRAMMES PRIOR TO THE ENTRY INTO FORCE OF MINISTERIAL DECREE NO. 509 OF 3 NOVEMBER 1999

The procedure is substantially similar to that described for the final exam for the awarding of a graduate degree, unless different instructions are published in the Faculty Guide. For the graduation exams of the four-year/five-year programmes too, prior to the regulation referred to in Ministerial Decree 509/99, application for admission to the final exam may be submitted provided that the number of outstanding exams is not higher than that established by each Faculty.



#### LOSS OF STUDENT STATUS BY THOSE ENROLLED IN A STUDY PROGRAMME FOLLOWING THE UNIVERSITY REFORM PURSUANT TO MINISTERIAL DECREE 509/1999

Students who have not regularly enrolled for five consecutive academic years or students who, after the normal duration of their study programme, have not passed exams for five consecutive academic years, may not enrol in a new academic year and, therefore, **lose their student status**. The aforementioned provision does not apply to students who only have to take the graduation exam or who have obtained all the credits except those covered in the final exam.

Students who, despite having passed all the exams in their degree curriculum, have not renewed their enrolment for at least 5 consecutive academic years, are exclusively outstanding on their final paper or thesis, yet complete their studies within the academic year 2023/2024, are required to make, at the same time and no later than 31 December 2023, the following payments:

- the recognition contribution relating to 5 academic years regardless of the number of academic years of non-renewal;
- the first instalment to fully cover university tuition fees for the academic year 2023/2024 (thus exempting the second and third instalments).

They are also required to pay the graduation fee for the exam date of the relevant graduation session.

#### LOSS OF STUDENT STATUS BY THOSE ENROLLED IN A STUDY PROGRAMME PRIOR TO THE UNIVERSITY REFORM PURSUANT TO MINISTERIAL DECREE 509/1999

Students who have not taken exams for eight consecutive years may not enrol in a new academic year and, therefore, **lose their student status**. The aforementioned provision does not apply to students who only have to take the graduation exam or who have completed all the exams except those covered in the final exam.

Students who, despite having passed all the exams in their degree curriculum, have not renewed their enrolment for at least 8 consecutive academic years, are exclusively outstanding on their thesis, yet complete their studies within the academic year 2023/2024, are required to make, at the same time and no later than 31 December 2023, the following payments:

- the recognition contribution relating to 8 academic years regardless of the number of academic years of non-renewal;
- the first instalment to fully cover university tuition fees for the academic year 2023/2024 (thus exempting the second and third instalments).

They are also required to pay the graduation fee for the exam date of the relevant graduation session.

## WITHDRAWAL FROM STUDIES

Students have the right **to withdraw from the studies undertaken** with the obligation to pay any outstanding contributions at the time of submitting their application for withdrawal from studies. This is done by printing the withdrawal application from their personal *iCatt* webpage in duplicate, affixing the stamp mark according to the current value and sending the withdrawal application, the registration booklet (if received) and the badge (in the case of a Carta Ateneo + provided that the banking services have not been activated).

Their withdrawal must be written in a clear and explicit way, without affixing any conditions, terms and clauses that limit its effectiveness. Those who have withdrawn from their studies, upon request, may be issued certificates relating to the academic career previously pursued under conditions of administrative regularity.

## TRANSFER TO ANOTHER DEGREE PROGRAMME

Regularly enrolled students who intend to transfer to another degree programme within the same or another Faculty of Università Cattolica must use the online procedure on their personal *iCatt* webpage.

**The students concerned are also** invited to consult the notices published on the University website to check the deadlines for uploading the necessary documentation on the *Registration Portal*.

## TRANSFERS

### Transfers to another University

The regularly enrolled student can transfer to another University, **after consulting its study regulations, from 15 July to 31 October of each year (unless the final deadline in the provisions of the destination University is before 31 October), by submitting a specific application to the Student Centre.**

**Students who request a transfer to another University beyond the deadline set by the regulations and certainly no later than 31 December** are required to pay an operational contribution directly proportional to the delay in submitting the application. However, the transfer cannot take place without authorisation from the University of destination.

In order to obtain the transfer, the student must follow the procedures and not have outstanding university contributions at the time of submitting their application.

*As from the date of submission of the transfer application, no further examination shall be allowed.* Any exams taken and not yet recorded on the aforementioned date will not enter the student's career record.

Students who obtain authorisation to return to Università Cattolica are admitted to the programme year corresponding to the exams passed, regardless of the registration previously obtained. They will also be required to pass any additional supplementary tests deemed necessary by the competent Faculty Council to bring them in line with the students of Università Cattolica.

### Transfers from another University

Students already enrolled at another University who intend to enrol at Università Cattolica are required to use the *Registration Portal*. The students concerned are also invited to consult the University website to check how and when to submit the necessary documentation.

Students are, in any case, required to submit a transfer request to the University of origin.

### REGISTRATION “EX NOVO” WITH ANY SHORTENED COURSE (CAREER RECOVERY)

Students who withdrew from their studies or who lost their student status prior to 1 November 1999, and students who incurred cessation of their student status, may request to enrol “ex novo” in the study programmes provided for by the new regulations.

The competent teaching structures establish which credits acquired in the previous university career may be recognised.

### *Single Course Enrolment*

Pursuant to Art. 11 of the University Teaching Regulations and subject to authorisation from the competent teaching structure, the following students may register for individual courses and take the exams for these courses on the exam dates of their respective academic year of attendance:

- a. students enrolled in other universities authorised by the University to which they belong and, if foreign citizens, in compliance with current legislation and procedures;
- b. graduates interested in completing the training curriculum followed;
- c. other interested parties, previously authorised by the Council of the competent teaching structure, provided that they hold the necessary qualifications for enrolment in the study programme to which the individual courses refer.

A tuition fee plus a contribution is due for each course (see *General Regulations for the Determination of University Contributions*).

The students mentioned above can enrol in individual courses corresponding to a number of university credits established by the Council of the competent teaching structure and, as a rule, no more than 30 per academic year, for no more than two academic years; any exceptions will be considered, upon motivated request, by the Council of the competent teaching structure.

*The application for registration may be submitted, only once per academic year and with reference to courses belonging to (or shared with) the same Faculty, to the Student Centre within the following dates: if one or more courses begin/s in the first semester, by 6 October 2023; if the course or courses of interest begin/s in the second semester, by 9 February 2024.*

## **NOTES REGARDING SECRETARIAL DUTIES**

Unless otherwise stipulated, students are reminded that, in order to protect personal data, *they must present themselves in person* at the relevant offices to carry out any administrative procedures.

Please note that some administrative procedures may be done online on the student's personal *iCatt* webpage.

Students are recommended not to wait until the last days before the deadlines to complete the procedures for the various requirements.

## **STUDENT CENTRE OPENING HOURS**

The Student Centre is open to the public on weekdays (Saturdays excluded) according to the times indicated on the website ([www.unicatt.it](http://www.unicatt.it)).

The Student Centre will be closed on the feast of the Sacred Heart, from 24 to 31 December, for two consecutive weeks in August, and on Good Friday. Students will be advised of any additional closure days with appropriate notice via notices on the website.

## **STUDENT CONTACT FOR MISCELLANEOUS COMMUNICATIONS**

It is essential that both the residence and contact details, in case of subsequent changes, be updated promptly: this update must be carried out directly by the student online using the appropriate function via their personal *iCatt* webpage.

## CERTIFICATES

Certificates relating to students' academic careers are normally issued on request, except in the cases indicated by current legislation in which the exemption or substitute declaration of certification (self-certification) is expressly provided for.

Via the self-service, students can produce certificates in signed digital format.

## ISSUANCE OF DEGREE CERTIFICATES AND REQUESTED DUPLICATES

To receive the original degree certificate, students must follow the instructions contained in the invitation letter to the graduation exam.

Should the original degree certificate be lost, the interested party may – by way of a specific application, subject to stamp duty and accompanied by the documents proving the loss (a competent judicial authority report) – request from the Rector a duplicate of the certificate after paying the associated issuance fee.

The original certificates are delivered to the interested party to the address on the records held in administration at the time of applying for the graduation examination.

## UNIVERSITY CONTRIBUTIONS

Information on university contributions as well as financial benefits can be consulted through the website of Università Cattolica and from the student's personal *iCatt* webpage.

Students who are not in good standing with the payment of contributions and with the prescribed documents cannot:

- be enrolled in any course year, either as a repeat or “fuori corso” (supplementary year) student;
- be admitted to examinations;
- obtain transfer to another degree/diploma programme;
- transfer to another university;
- obtain registration certificates;
- withdraw from the study programme in which they are enrolled.

Students who resume their studies after having interrupted them without a formal withdrawal, or having suspended them for one or more academic years are required to pay the contributions of the academic year in which they resume their studies, while for the years related to the period of interruption or suspension, they need only pay a recognition fee. Students who, on resuming

their studies at the beginning of the academic year, ask to be able to take exams during the extraordinary session between January and April, normally scheduled for those who attended the previous academic year, are also required to pay an additional contribution.

As a rule, payment of all instalments must be made via the student's personal *iCatt* webpage (approximately 20 days before the instalment deadline).

*Students who enrol in the first year of a programme or who enrol in admission tests to degree programmes will have to make the payment from the Registration Portal; moreover, solely in these cases, it is also possible to pay the first instalment and the contribution of the admission test by credit card via the website of Università Cattolica.*

*Bank transfer is not allowed as a means of payment.*

Already registered students will have to access their personal *iCatt* webpage to pay the first and subsequent instalments.

Arrears are due for late payment of university contributions to the extent annually established in the General Regulations for the Determination of University Contributions.

For the purposes of any future feedback, students should retain all receipts of payments made until the end of their studies.

## **RULES OF CONDUCT**

According to the provisions of the University regulations and the Code of Ethics of Università Cattolica, students are required to conduct themselves in a manner that is not detrimental to dignity and honour and does not conflict with the spirit of Università Cattolica.

In case of non-compliance, the University regulations provide for the possibility of disciplinary sanctions of various entities in relation to the seriousness of the infractions (see Art. 18 bis - *Disciplinary Powers Regarding Students*, Title I "General Rules" of the University Teaching Regulations).

The possible imposition of sanctions is ordered by the competent academic bodies on the basis of procedures that ensure the right of defence of the interested parties in keeping with the general principles in force in this matter.

## **RULES FOR MAINTAINING SAFETY AT THE UNIVERSITY: SAFETY, HEALTH AND THE ENVIRONMENT**

With regard to Safety, Health and the Environment, Università Cattolica del Sacro Cuore has as its strategic objective the protection of employees, lecturers and non-lecturers, researchers, doctoral students, trainees, scholarship holders, students and visitors, as well as the protection of the environments and assets used for the performance of its institutional activities in accordance with the provisions of its mission.

The task of all, lecturers, students and administrative staff, is to collaborate in the pursuit of the aforementioned objective, constantly verifying that the conditions necessary for the maintenance of health and safety in the workplace are met and that the procedures are known and constantly applied; alternatively, it is the task of everyone to report potentially dangerous situations, collaborating with the services responsible for the continuous improvement of the practices and procedures for carrying out institutional activities.

Students can also contribute to the improvement of safety (in compliance with current regulations) by conducting themselves in the following way:

- a. observing the provisions and instructions given for the purposes of collective and individual protection;
- b. using machinery, equipment, tools, substances and safety devices correctly;
- c. using protective equipment made available to them in an appropriate manner;
- d. immediately notifying the personnel in charge of any defects in vehicles and/or devices, as well as any other dangerous conditions of which they become aware, making direct efforts in an emergency, within the scope of their competences and possibilities, to eliminate or reduce these defects or dangers;
- e. not removing or modifying any safety, warning or monitoring devices without authorisation;
- f. not carrying out on their own initiative any operations or manoeuvres that are not within their competence or that may compromise their own or other people's safety;
- g. undergoing any required health checks for the tasks identified by the competent doctor in the health plan;
- h. contributing to the fulfilment of all the obligations imposed by the competent authority or, in any case, necessary to protect safety and health at the University;
- i. avoiding behaviour that is dangerous to oneself and others.

Some examples to help maintain safety conditions:

- in corridors, staircases and hallways do not run;  
do not deposit items that may obstruct the passage;  
leave the passageways and emergency exits free;
- in institutes/departments, in laboratories and in the library scrupulously follow the indications of the staff in charge;  
before using any appliance, equipment or other device, read the rules of use, instructions and safety directives;  
do not use one's own equipment without specific authorisation from the personnel in charge;  
do not carry out different activities to those that are educational or authorised;
- in the places indicated do not smoke or light uncovered flames;  
do not access those places with a no entry sign;
- in case of emergency remain calm;  
report the ongoing emergency immediately to the staff present and/or on the phone numbers indicated;  
use the firefighting safety equipment to extinguish a fire only if reasonably confident to do so (small fires) and ensure to always have a feasible and safe escape route;



- **in case of evacuation (announced via a broadcast audio message or by a continuous, uninterrupted sound of the end-of-lecture bell)**

follow the instructions provided by the emergency team personnel;

do not use the lifts;

get to open-air places as soon as possible following the displayed signage;

go to the nearest meeting point (indicated in the charts displayed in the building);

verify that all persons who were present have been able to reach a place of safety;

report the case of a possible missing person to the emergency team personnel.

### During an earthquake

- Take cover under a desk;
- shelter under the jamb of a door;
- stay away from bookshelves or furniture that may fall on you;
- stay away from windows or glass doors;
- stay inside the room until the shock wave has passed;
- if you are outdoors, get away from buildings, trees and power lines.

### **PEOPLE UNABLE TO LEAVE THE BUILDING OR IN DIFFICULTY DURING THE EMERGENCY**

Make sure that everyone has correctly received the evacuation message and is aware of what is happening; accompany, or have accompanied, people with reduced motor or sensory abilities outside the building; if it is not possible to reach the outside of the building, transport them, while waiting for help, to a suitable place (*quiet space or safe place*), indicated on the emergency charts, or to locations not

directly affected by the current emergency; report to the EMERGENCY NUMBER 2000 and/or to the emergency manager of the meeting point the presence of people with particular difficulties, or if it has not been possible to reach the meeting point, report their location or presence inside the building.

## **RESTRICTIONS**

The smoking ban applies in all offices of Università Cattolica del Sacro Cuore, within the limits and in the manner established by the relevant legislation.

## **250-HOUR COLLABORATIONS**

If you have initiated a collaboration contract with the University, carry out the online safety training using the credentials you were provided with, take care of your safety and that of the other people present in the workplace, and always follow the instructions received from your activity points of reference.

If you think you have any health problems that may also be indirectly caused by the work activity you are carrying out, ask to arrange a meeting with the competent university doctor.

## **COVID-19 PREVENTION MEASURES**

With reference to the current epidemiological situation, it is recommended to read the measures implemented by the University to contain the contagion risk from SARS-CoV-2, at the following link:

*<https://www.unicatt.it/info-covid-19>*

### *Emergency Numbers*

For safety alerts use the following emergency numbers:

Internal Emergency Relief	111 0372499111 from outside Università Cattolica or from a mobile phone.
Supervision	144 0372499144 from outside Università Cattolica or from a mobile phone.

Security Service	133 0523599133 from outside Università Cattolica or from a mobile phone.
Tecnical Service	144 0372499144 from outside Università Cattolica or from a mobile phone.
Deputy General Management	128 0372499128 from outside Università Cattolica or from a mobile phone.

## **UNIQUE EMERGENCY NUMBER TO ACTIVATE AN EXTERNAL RESCUE: 112**

### **IMPORTANT!**

**After calling or during the call to the unique emergency number, inform the internal rescue team on the number 2000 in order to coordinate and access the external rescue.**

### **UNIVERSITY STAFF**

The staff of Università Cattolica are at the service of the students and users of the University. The staff is committed to ensuring the best conditions so that all users can take advantage of the services and facilities of the University in the most profitable way.

The Secretarial, Library and Logistics staff, in exercising their duties within the University premises, are authorised to enforce the provisions underlying the use of university spaces and facilities.

According to Art. 47 of Royal Decree 1269/1938, all personnel – and in particular the Supervisory, Janitorial and Concierge employees – may act to prevent and inhibit any disturbance of the University's internal order. In exercising such actions, they draw up a report that also has external relevance and can be equated to the reports drawn up by officers and agents of the Police Force.

## **RULES GUARANTEEING THE FUNCTIONING OF ESSENTIAL SERVICES**

*(Rules governing the exercising of rights to strike in an essential public service and the protection of constitutionally protected personal rights – Laws no. 146/1990, no. 83/2000 and subsequent amendments and additions)*

Within the context of a university's educational essential services, the continuity of the following essential services must be guaranteed to ensure respect for the constitutionally protected values and rights:

- registration for and enrolment in university programmes;
- final exams, graduation and state exams;
- final exams of the annual and/or semi-annual educational cycles;
- certification for participation in competitions in cases of documented urgency due to the expiry of deadlines.



## UNIVERSITY SERVICES FOR STUDENTS

In addition to the quality and seriousness of its courses, the University – in line with its tradition of attention to the person – offers a wide range of services alongside cultural and recreational initiatives, under continuous development and improvement. This is in order to help students carry out their activities and ensure adequate assistance, particularly during the most demanding moments of their career.

### **Student Centre**

The *Student Centre* brings together, in a single space, all the administrative and secretarial functions to support the students' studies, from enrolment to graduation.

### **iCatt**

Among the services offered by the University we would like to highlight iCatt, the student's personal webpage, accessible from any PC workstation. In addition to including all UC-Point features on the web, the iCatt page rearranges all the information on teaching activities already available on the website according to the student's curriculum: timetable of courses, suspended lessons, exam dates, notices from lecturers. From here, communications both to the student and from the student are managed in an innovative way, who can ask questions and ask for explanations from the service involved in the problem in question and get a timely and punctual response.

*iCatt* is also *mobile*.

**iCatt Mobile** is the free app that Università Cattolica del Sacro Cuore (UCSC) has developed for its students in Milan, Brescia and Piacenza-Cremona. It enriches the University's offer of advanced and remote services and can be downloaded from the App Store.

iCatt Mobile consists of multiple functions. Information regarding its use and functions is available on the University's website ([www.unicatt.it](http://www.unicatt.it)).

On the University's website ([www.unicatt.it](http://www.unicatt.it)), each service has a substantial dedicated section for useful consultation.

These include, in brief:

- Orientation and Tutoring
- Library
- Internship and Placement
- UCSC International (international mobility programmes for students)
- ILAB - Centre for Innovation and Development of University Educational and Technological Activities (ICT and Blackboard courses)
- SeLdA - University Language Service (foreign language courses)
- EDUCatt – Institution for the right to university study of the Catholic University of the Sacred Heart (health care, catering services, housing solutions, book loans)
- Inclusion Services, aimed at students with disabilities, with specific learning disabilities (SLD), as well as with special educational needs (SEN)
- Pastoral Centre
- Part-time collaboration of students
- “Vita e pensiero [Life and Thought]” Library
- Cultural, musical, recreational and sports activities
- Public Relations Office (PRO)

**Publication: June 2023**





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CATTOLICA  
del Sacro Cuore

[www.unicatt.it](http://www.unicatt.it)

