Dedicated guidelines for transfer from another university, transfer to another degree programme within Università Cattolica, second degree and resumption of career

Faculty of PSYCHOLOGY

Undergraduate degree programme in **Psychological Sciences and Techniques** *(class L-24)*

Profile **PSYCHOLOGY**

Academic Year 2025/2026

MILAN Campus

Programme delivered in ENGLISH

Contents

1. **RULES AND DEADLINES FOR ADMISSION TO THE DEGREE PROGRAM**

It is possible to transfer to Università Cattolica from another university, transfer to a programme within Università Cattolica, enrol in a second-degree programme, resume an interrupted university career, by applying for a degree programme by the deadlines shown in Table 1**.**

Admission to the **Psychology** profile of the **Psychological Sciences and Techniques** program for the academic year 2025/2026 entails passing a test and the establishment of a ranking, according to the deadlines in Table 1:

Table 1

PERIOD	ADMISSION TEST REGISTRATION DEADLINES	ADMISSION TEST	RANKING PUBLICATION	DEADLINE FOR PLACE RESERVATION
1st PERIOD	From 3:00 pm on **13 January 2025** to 11:59 on **17 February 2025**	**25 February 2025**	**5 March 2025**	**10 March 2025**
2nd PERIOD	From 3:00 pm on **9 April 2025** to 11:59 on **10 July 2025**	**15 July 2025**	**23 July 2025**	**28 July 2025**

For more information on the admission test and eligibility, candidates can refer to the **Program Admission Procedures** at the following link:

https://www.unicatt.it/corsi/triennale/psychology-milano/admissions-and-enrolment.html.

PLEASE NOTE: In order to apply for the profile in **Psychology** of the undergraduate degree programme in Psychological Sciences and Techniques, candidates must have an adequate level of English.
For more information on the application procedure and knowledge of English language, candidates are asked to carefully read the admission procedures at the following link:
https://www.unicatt.it/corsi/triennale/psychology-milano/admissions-and-enrolment.html.

There are:

-   **77 places in the 1ˢᵗ year, 40 of which are reserved for candidates with foreign qualifications** (considering both first-year enrolments and enrolments for transfer from another university, change of programme within Università Cattolica, second degree or resumption of career).

On 10 February 2025, a notice was published on the programme page showing the number of places available for the 2ⁿᵈ year. The number of places for the 2ⁿᵈ year is determined on the basis of students enrolled on 31 January 2025. A specific notice in the appropriate section of the programme page will be released in case of increased availability of places.

There is no admission to the 3ʳᵈ year of the programme.

This information is provided unofficially pending finalisation of the approval by the competent bodies.

Applicants with a foreign qualification and/or foreign academic background should refer to the relevant deadlines and procedures in section 6 APPLICANTS WITH INTERNATIONAL STUDY BACKGROUND.

2. APPLICATION FOR ADMISSION TO THE PROGRAM AND PLACE RESERVATION

To submit an application for admission (application for enrolment) to the **Psychology** profile of the **Psychological Sciences and Techniques** degree programme, candidates must use the [Enrolment Portal](#).

Applicants with a current, interrupted or completed university career must register for the admission test and upload, under his/her own responsibility, the signed self-certification of the exams taken including the name, grades, dates and scientific disciplinary sectors and their penultimate year secondary school report card.

After having passed the admission test and having been admitted to the ranking list, candidates must submit the Application Form via the Enrolment Portal in accordance with the place reservation deadlines published in the special notices for candidates admitted to the ranking list, in the RANKINGS AND WAITING LISTS section of the [programme page](#). The place is reserved after making the necessary payments (first instalment and secretarial fees) and **when the documentation submitted is validated by the Student Services.**

The enrolment procedure must be completed within **15 days** after receipt of the letter of approval.

In order to learn the procedures for the use of the Enrolment Portal, see the Enrolment Portal User Guides at the links below:

- Transfer from another university: https://studenticattolica.unicatt.it/studenti-corsi-e-carriera-trasferimenti
- Transfer from another degree programme: https://studenticattolica.unicatt.it/studenti-corsi-e-carriera-passaggio-interno-di-corso-di-laurea
- Second degree and career resumption: https://studenticattolica.unicatt.it/studenti-corsi-e-carriera-seconde-lauree-ripresa-carriera

Candidates who meet the requirements for admission to the 2nd year will be admitted according to the order of the ranking list until the places provided for the year in question have been filled. In the event that places for the year in question have all been filled, candidates will be offered a reserve place in the lower programme year with available places, until all places are filled.

3. EXAM VALIDATION AND COMPLETION OF THE PROCEDURE

After reserving a place, the competent Teaching Unit assesses the student's previous university career in order to recognise exams for the new degree programme. The Student Services communicate the outcome of the assessment with the Letter of Approval on the Enrolment Portal. The Letter of Approval indicates the year of admission and the validated exams.

For admission to the 2nd year it is necessary to have:

- at least 30 validated ECTS of which at least 24 in the following scientific sectors: M-PSI/01, M-PSI/02, M-PSI/03, M-PSI/04, M-PSI/05, M-PSI/06, M-PSI/07, M-PSI/08 - BIO/10 and BIO/18.

A maximum of 80 ECTS may be validated and there is no admission to the 3rd year of the programme.

N.B: Only exams taken and recorded by the 14th of July 2025 are taken into account.

Candidates who take and pass examinations after reserving the position must submit the updated study plan certificate via the following link by https://www.unicatt.it/ammissione/orientamento/informazioni-lauree-triennali-e-a-ciclo-unico.html selecting TRANSFER-SECOND DEGREE-CAREER RESUMPTION, by July 14, 2025.

PLEASE NOTE: Any exams taken after 14th of July 2025, if validated, may be recognised but will not contribute to increasing the number of ECTS required for admission to a subsequent year.

Transfers from other universities, transfers from other degree programmes within Università Cattolica and career resumptions are allowed from degree programmes taught in Italian but only exams taken in English can be validated.

Candidates admitted to a year subsequent to their first year must sit all the exams included in their study plan, including any exams not taken/validated relating to years prior to the year of enrolment.

We also inform you that the University's Didactic Regulations require that the Faculty's Didactic Commission recognises the highest possible number of ECTS according to the criteria established by the regulations of the study programmes, possibly also through interviews aimed at verifying the knowledge possessed.

Anyway, in order to obtain the degree, at least 50% of the required ECTS (excluding the final examination) must be earned at Università Cattolica del Sacro Cuore.

Further specific indications for Transfer from another University, Transfer within Università Cattolica and Second-Degree programmes are given below.

3.1. SPECIFICATIONS FOR TRANSFER FROM ANOTHER UNIVERSITY

After reserving a place, candidates can sit further exams until the start of the transfer procedure at the university of origin. It is advisable to respect the deadlines set by both universities.

The competent Teaching Unit will assess the exams taken and recorded only after having received the Leave of Absence form from the university of origin.

Candidates who have passed the admission test and have been admitted in the ranking list who do not meet one or more of the requirements for admission to the 2nd year are admitted to the 1st year, if there are still places available.

Please note that candidates who have to transfer from another university must initiate transfer procedures at their home university by **10 September 2025** in order to allow for the assessment of exams taken in a timely manner.

1.1. SPECIFICATIONS FOR TRANSFER FROM A PROGRAM WITHIN UNIVERSITÀ CATTOLICA

After reserving a place, candidates can sit other exams of the programme of origin until the start of the Transfer procedure, which takes place by clicking on the function '**Proceed with the transfer**' in the Enrolment Portal. **The competent Teaching Unit will only assess exams that have been taken and recorded before the start of the Transfer procedure.**

3.2.1 CHANGE PROFILE

Changes of profile from the degree programme in Psychological Sciences and Techniques to the Psychology profile are not permitted.

3.3 SPECIFICATIONS FOR SECOND DEGREE

To enrol for a second degree, the undergraduate degree and/or graduate degree and 1st and 2nd level specialising Master's must be obtained by **31 december 2025**.

It is also possible to enrol as a second degree having obtained a degree from a degree programme taught in Italian, but only exams taken in English are validated.

4. CRITERIA FOR THE VALIDATION OF EXAMINATIONS

For the validation of exams, the Faculty of Psychology Committee has established the following criteria:

1) Only exams in English can be validated.

2) Exams **taken more than 10 years** before the request will **not** be validated, even in the case of exams subsequently validated by another University or Faculty.

3) For the validation, **it is necessary to verify the congruity of the programmes of the exams taken with the courses activated within the Psychology profile of the degree programme in Psychological Sciences and Techniques**.

4) Exams with the same name as those foreseen in the study plan can **only be validated if they have the same or a higher number of ECTS**. As per Faculty Council resolution, the possibility of partial validation of exams taken in previous careers is recognised.

5) If the exams do not have the same name, validation may be requested, subject to verification of the congruence of the programme and only if they belong to the same scientific-disciplinary sector or to a related sector as the exam for which validation is requested. The congruence of the syllabus is established by the Study Plans Committee and the presentation of the exam syllabus signed by the professor/lecturer or the Dean of the Faculty of origin is required. As

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per Faculty Council resolution, the possibility of partial validation of exams taken in previous careers is recognised.

6) As far as language skills are concerned, only English language exams may be recognised, even if the number of ECTS is lower than the number foreseen in the study plan, provided that the syllabus presented is congruent. If the student has obtained international certifications, this verification will be carried out by the SeLdA advisory board.

5. CANDIDATES WITH DISABILITIES OR WITH SPECIFIC LEARNING DISORDERS (SLD)

Candidates who need compensatory measures to take the admission test must file a request via the Enrolment Portal, uploading the certification issued by the competent medical commission in their area, proving the type of disability and/or the degree of recognised handicap and/or specific learning disorder, in the DOCUMENTATION CERTIFYING SEN/SLD/DISABILITY section. This documentation must be uploaded by the deadline for enrolment in the test (see paragraph 1 RULES AND DEADLINES FOR ADMISSION FOR THE DEGREE PROGRAMME).

The request is examined by an Assessment Committee, which assigns compensatory measures on the basis of the uploaded documentation.

The allocation of compensatory measures is not guaranteed in the case of documentation that is outdated or does not comply with current regulations or is not submitted in accordance with the instructions provided or after the deadline for registration for the test.

For further information, please consult the link: https://studenticattolica.unicatt.it/inclusione-prove-di-ammissione-vpi-e-ofa.

6. VERIFICATION OF INITIAL PREPARATION (VPI)

The Verification of Initial Preparation (VPI) is passed by candidates who achieve a score of at least 6/12 in the second part of the admission test.

Candidates who score less than 6/12 in the second part of the admission test are awarded an OFA (Additional Training Obligation) in Reading comprehension (and logic).

The OFA consists of a course with compulsory attendance and a final test to check competences. The course and the test must be passed within the specifically scheduled sessions no later than the first academic year. In the event of non-attendance of the OFA course or failure of the test, the student will be enrolled in the 1st year as a repeating student.

In the case of OFA, candidates will be notified after enrolment through their personal iCatt page.

For candidates transferring from another university, transferring to another programme within Università Cattolica, taking a second degree or resuming their university career, admission to a year following the first year will in any case certify that they have passed the initial preparation test and, as a result, no OFA will be assigned.

7. CANDIDATES WITH AN INTERNATIONAL STUDY BACKGROUND

Candidates with a **degree** from a **secondary school in Italy** with a **university career** in progress, concluded or interrupted at a **foreign university**, before submitting the admission request on the Enrolment Portal, must contact the International Admissions Office at international.admissions@unicatt.it, enclosing the following documents:

- Official certification of passed exams with indication of marks and related credits, with a legend to interpret the information;
  NOTE: the certificate must be updated to the latest version of exams
- The syllabi of courses attended;
- The certificate with indication of the teaching language of the degree programme;

in order to check if, among the exams taken during the study path abroad, there are some that can be validated, and to check the admission year (see par. 3 EXAM VALIDATION). The documents requested must be sent within the deadlines in Table 3.

Table 3

	1° period	2° period
ADMISSION TEST DATE	**25 February 2025**	**15 July 2025**
SEND DOCUMENTS WITHIN	17 February 2025	30 June 2025

Candidates with a degree from a **foreign secondary school** and with a **university career** in progress, concluded or interrupted at **Università Cattolica** or any other **Italian university**, must follow the above-mentioned procedures using the Enrolment Portal. Within a week from the deadline for registration to the admission test (see Table 1), candidates must send to international.admissions@unicatt.it:

- A copy of the degree obtained;
- The school report card from the last two years of secondary school;
- A copy of the residence permit (for non-EU candidates only).

Candidates with a degree from a **foreign secondary school** and with a **university career** in progress, concluded or interrupted at a **foreign university** are required to follow the procedures described here: https://international.unicatt.it/.

8. CONTACTS

For more general information, candidates can refer to the following contacts:

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- iCatt at the link http://icatt.unicatt.it, "Request for information on undergraduate programmes" section, for **candidates from Università Cattolica.**
- https://www.unicatt.eu/enrolment-enrolling-in-the-undergraduate-or-integrated-degree-programs for **candidates from other universities.**
- Candidates who may need support in using the Enrolment Portal can use the "Support service to enrol" button within the same Portal.