



## **Dedicated guidelines for transfer from another university, transfer to another degree programme within Università Cattolica, second degree and resumption of career**

Faculty of POLITICAL AND SOCIAL SCIENCES

Undergraduate Degree Programme in **Sociology** (Class L-20)

Curriculum **CRIMINOLOGY**

Academic Year 2025/2026

Campus of Milan

Programme delivered in ENGLISH

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## 1. RULES AND DEADLINES FOR ADMISSION TO THE DEGREE PROGRAMME

Candidates can transfer to Università Cattolica from another university, transfer to a programme within Università Cattolica, enrol in a second degree programme, resume an interrupted university career, by applying for a degree programme at or below the level of the programme of origin, **from 13 January 2025 to 31<sup>st</sup> October 2025.**

Admission to the **Criminology** curriculum of the undergraduate degree programme in Sociology takes place with a **merit ranking**, after passing an **admission test**.

There are:

- **30 places available in the 1<sup>st</sup> year, 20 of which are reserved for candidates with foreign qualifications** (considering both first year enrolments and enrolments following transfer from another university, change of programme within Università Cattolica, second degree or resumption of career).

To enrol in the Sociology - Curriculum in Criminology programme, candidates must have an adequate level of English, at least B2.

For more information about the language requirement, please refer to the Programme Admission Procedures at the following [link](#):

<https://www.unicatt.it/corsi/triennale/criminology-milano/ammissioni-e-iscrizioni.html>

Applicants with a foreign qualification and/or foreign academic background should refer to the relevant deadlines and procedures in section 8 APPLICANTS WITH INTERNATIONAL STUDY BACKGROUND.

## 2. APPLICATION FOR ADMISSION AND PLACE RESERVATION

Candidates with an ongoing, interrupted or completed university career must take an admission test and participate in a ranking list. They can apply for admission via the [Enrolment Portal](#) from **13 January 2025 at 3:00 pm.**

The timeframe for registration to the admission test and for the publication of the ranking list is shown in the table below:

Table 1

SESSION*	PERIOD FOR REGISTRATION FOR THE ADMISSION TEST	ADMISSION TEST SESSION	PUBLICATION DATES OF THE RANKING LIST	PLACE RESERVATION
1 <sup>st</sup> SESSION	From 15:00 on 13 January 2025 To 23:59 on 5 March 2025	13 March 2025	24 March 2025	30 March 2025



2 <sup>nd</sup> SESSION	From 15:00 on <b>23 April 2025</b> To 23:59 on <b>13 May 2025</b>	<b>20 May 2025</b>	<b>30 May 2025</b>	<b>4 June 2025</b>
3 <sup>rd</sup> SESSION	From 15:00 on <b>21 July 2025</b> To 23:59 on <b>10 September 2025</b>	<b>16 September 2025</b>	<b>24 September 2025</b>	<b>29 September 2025</b>

\* Admission tests and rankings, in the sessions following the first, are only carried out if there are still places available.

Once the candidate has passed the exam, if he/she is admitted to the degree programme, the competent teaching structure evaluates his/her previous university career for the purpose of recognising exams for the new degree programme.

The place is reserved after making the necessary payments (first instalment and secretarial fees) and when the documentation submitted is validated by the Student Services.

After reserving the place, the Student Services communicates the year of admission and the exams validated with the Letter of Approval in the Enrolment Portal.

NOTE: no further applications can be accepted in the event that places in the 1<sup>st</sup> year have all been filled.

For more information about the admission test and the ranking list, candidates can refer to the Programme Admission Procedures at the following [link](#):

<https://www.unicatt.it/corsi/triennale/criminology-milano/ammissioni-e-iscrizioni.html>

To find out how to use the Enrolment Portal, candidates can see the Enrolment Portal User Guides at the following links:

- Transfer from another university <https://studenticattolica.unicatt.it/studenti-corsi-e-carriera-trasferimenti>
- Transfer to another degree programme within Università Cattolica <https://studenticattolica.unicatt.it/studenti-corsi-e-carriera-passaggio-interno-di-corso-di-laurea>
- Second degree and career resumption <https://studenticattolica.unicatt.it/studenti-corsi-e-carriera-seconde-lauree-ripresa-carriera>

### 3. RECOGNITION OF EXAMINATIONS

Currently, only the 1st year of the programme is active, therefore admissions are allowed only to the 1st year.

Only exams taken in English are validated.

Transfers from another university, programme transfers within Università Cattolica, second degrees or resumption of careers also from **Italian** degree programmes **taught in English** are accepted.

We also inform you that the University's Didactic Regulations require that the Faculty's Didactic Commission recognises the highest possible number of ECTS according to the criteria



established by the regulations of the study programmes, possibly also through interviews aimed at verifying the knowledge possessed.

Anyway, in order to obtain the degree, at least 50% of the required ECTS (excluding the final examination) must be earned at Università Cattolica del Sacro Cuore.

#### **4. SPECIFICATIONS FOR TRANSFER FROM ANOTHER UNIVERSITY, PROGRAMME TRANSFER WITHIN UNIVERSITÀ CATTOLICA AND SECOND DEGREE**

Further specific indications for Transfer from another University, Transfer within Università Cattolica and Second degree are given below.

##### **4.1. SPECIFICATIONS FOR TRANSFER FROM ANOTHER UNIVERSITY**

After reserving a place, candidates can sit further exams until the start of the transfer procedure at the university of origin. It is recommended to respect the deadlines set by both universities.

**The competent teaching structure will assess the exams taken and recorded only after receiving the Leave of Absence form from the university of origin.**

##### **4.2. SPECIFICATIONS FOR TRANSFER FROM A PROGRAMME WITHIN UNIVERSITÀ CATTOLICA**

After reserving a place, it is possible to take other exams in the programme of origin until the start of the transfer procedure, which is done by clicking the '**Proceed with transfer**' button in the Enrolment Portal.

**The competent teaching structure will only assess exams that have been taken and recorded up to the start of the Transfer procedure.**

##### **4.3. SPECIFICATIONS FOR SECOND DEGREE**

To enrol for a second degree, the undergraduate degree and/or graduate degree and 1st and 2nd level specialising Master's must be obtained by **31 December 2025**.

#### **5. CANDIDATES WITH DISABILITIES OR WITH SPECIFIC LEARNING DISORDERS (SLD)**

Candidates who need compensatory measures to take the admission test must file a request via the [Enrolment Portal](#), uploading the certification issued by the competent medical commission in their area, proving the type of disability and/or the degree of recognised handicap and/or specific learning disorder, in the DOCUMENTATION CERTIFYING SEN/SLD/DISABILITY section. This documentation must be uploaded by the deadline for enrolment in the test (see paragraph 2 APPLICATION FOR ADMISSION AND PLACE RESERVATION).

The request is examined by an Assessment Committee, which assigns compensatory measures on the basis of the uploaded documentation.



The allocation of compensatory measures is not guaranteed in the case of documentation that is outdated or does not comply with current regulations or is not submitted in accordance with the instructions provided or after the deadline for registration for the test.

For further information, please consult the link: <https://studenticattolica.unicatt.it/inclusione-prove-di-ammissione-vpi-e-ofa>.

## 6. VERIFICATION OF INITIAL PREPARATION

Candidates who achieve a score of at least 16/30 in the admission test will pass the Verification of Initial Preparation (VPI).

Candidates who score less than 16/30 in the admission test are given an OFA (Additional Training Obligation) in *English Reading Comprehension and Logic*. The OFA consists of a course with compulsory attendance and a final skills test. The course and the test must be passed within the first year of the programme. In the event of non-attendance of the OFA course or failure of the exam, students will be enrolled in the 1<sup>st</sup> year as repeating students.

In the case of OFAs, candidates will be notified after enrolment via their personal iCatt page.

## 7. CANDIDATES WITH AN INTERNATIONAL STUDY BACKGROUND

Candidates with a **degree** from a **secondary school in Italy** with a **university career** in progress, concluded or interrupted at a **foreign university**, must take the admission test by submitting a request through the Enrolment Portal, according to the deadlines indicated in Table 1.

The evaluation of the foreign career is carried out only in case the admission test is successful. Please write to the International Admissions Office at [international.admissions@unicatt.it](mailto:international.admissions@unicatt.it), within June 30<sup>th</sup> 2025, enclosing the following documents:

- Official certification of passed exams with indication of marks and related credits, with a legend to interpret the information;  
NOTE: the certificate must be updated to the latest version of exams
- The syllabi of courses attended;
- The certificate with indication of the teaching language of the degree programme;

Candidates with a degree from a **foreign secondary school** and with a **university career** in progress, concluded or interrupted at **Università Cattolica** or any other **Italian university**, must follow the above-mentioned procedures using the Enrolment Portal. Within a week from the deadline for registration to the admission test (see Table 1), candidates must send to [international.admissions@unicatt.it](mailto:international.admissions@unicatt.it):

- A copy of the degree obtained;
- The school report card from the last two years of secondary school;



- A copy of the residence permit (for non-EU candidates only).

Candidates with a degree from a **foreign secondary school** and with a **university career** in progress, concluded or interrupted at a **foreign university** are required to follow the procedures described here: <https://international.unicatt.it/>.

## 8. CONTACTS

For more general information, candidates can refer to the following contacts:

- **iCatt** at <http://icatt.unicatt.it> "Information Request" section, for **candidates from Università Cattolica**.
- <https://www.unicatt.it/richiesta-informazioni-lauree-triennali>, for **candidates from other universities**.
- Candidates who may need support in using the Enrolment Portal can use the "Support service to enrol" button within the same Portal.