

## UNIVERSITY WEST FACT SHEET

### Contacts information

Full name of university	University West	
Erasmus code (if applicable)	S TROLLHA01	
International website	<a href="http://www.hv.se/en/">www.hv.se/en/</a>	
Email address International Office	<a href="mailto:international@hv.se">international@hv.se</a>	
Telephone number	+46 520 22 30 00	
Address of university	Postal address: International Office University West 461 86 Trollhättan Sweden	Visiting/courier address: University West Gustava Melins gata 2 461 86 Trollhättan Sweden
Director of International Relations (International student recruitment)	Tomas Bengtsson <a href="mailto:tomas.bengtsson@hv.se">tomas.bengtsson@hv.se</a> +46 706 99 39 18	
Institutional Mobility Coordinator (Exchange agreements, cooperations and outgoing staff & students)	Maria MacDonald <a href="mailto:maria.macdonald@hv.se">maria.macdonald@hv.se</a> +46 520 22 32 42	
International Student Coordinator (Incoming students and outgoing promotion)	Roberta Lauriola <a href="mailto:roberta.lauriola@hv.se">roberta.lauriola@hv.se</a> +46 739 01 33 80	
International Student Coordinator (Housing, arrival and introduction for incoming students)	Madeleine Hoffman <a href="mailto:Madeleine.hoffman@hv.se">Madeleine.hoffman@hv.se</a> +46 701 03 98 59	

### Application and academics

Nomination deadlines	Autumn semester: <b>1 April</b> Spring semester: <b>1 October</b>
Application deadlines	Autumn semester: <b>15 April</b> Spring semester: <b>15 October</b>
Semester dates (including exam sessions)	Autumn semester: <b>2 September 2024 – 19 January 2025</b> Spring semester: <b>20 January 2025 – 8 June 2025</b>
Introduction Days	Autumn semester: <b>28-30 August 2024</b> Spring semester: <b>(preliminary) 16-17 January 2025</b>
Do you use local credits or ECTS credits? In case of local credits, what is the conversion factor to convert to ECTS?	ECTS Grading Table (EGT) and local credits. For recognition and grading system, please view: <a href="https://www.hv.se/en/recognition">https://www.hv.se/en/recognition</a>
Language of instruction exchange programmes	English
Possibility of attending courses at different departments	Yes
Do you offer a language course for incoming students? What are the costs? Can students obtain credits/ECTS?	We offer the course Language, Culture and Communication in Sweden, 7.5 hp/ects credits which gives a cultural oriented course containing elements of Swedish language. The course is free and runs at evening time approximately one session per week during the whole semester to avoid schedule overlap with other courses.

## General information

Accommodation	<p>University West offers accommodation arranged by two local housing companies.          An application form is sent to the students after they have been admitted to the exchange. <b>The deadline for accommodation is communicated to the students then.</b>          For more information, please view <a href="http://www.hv.se/accommodation">www.hv.se/accommodation</a></p>
Information pages for incoming exchange students	<a href="http://www.hv.se/exchange">http://www.hv.se/exchange</a>
Course offers and course descriptions for exchange students	<a href="http://www.hv.se/courses">http://www.hv.se/courses</a>
Application process	<a href="https://www.hv.se/application">https://www.hv.se/application</a>
<p>'Practicalities, important for your stay</p> <ul style="list-style-type: none"> <li>• Visa and Insurance</li> <li>• Arrival/Getting here</li> <li>• Accommodation</li> <li>• Cost of living</li> <li>• Banking</li> </ul>	<p><a href="https://www.hv.se/en/practicalities">https://www.hv.se/en/practicalities</a></p>