



CEU

Universidad  
San Pablo

## UNIVERSIDAD CEU SAN PABLO FACT SHEET

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Website: [www.uspceu.com/en/](http://www.uspceu.com/en/)

### VICE-RECTORATE FOR INTERNATIONALISATION

POSITION & FUNCTION	NAME	CONTACT DETAILS
Vice-rector for Internationalisation	Ainhoa Uribe Otalora	<a href="mailto:international.office@ceu.es">international.office@ceu.es</a> +34 91 456 63 18
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### INTERNATIONAL OFFICE

#### 1. Moncloa Campus

C/ Julián Romea, 20 - 28003 MADRID (SPAIN)

POSITION & FUNCTION	NAME	CONTACT DETAILS
Head of International Office	Alejandra Villena Uerkvitz	<a href="mailto:avillena@ceu.es">avillena@ceu.es</a> +34 91 514 01 05
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International Relations Officer - Incoming + Outgoing students	Ana-Ly Tamargo-Fernández Rodríguez	<a href="mailto:ana.tamargorodriguez@ceu.es">ana.tamargorodriguez@ceu.es</a> +34 91 3724040 Ext:15113 (Monday, Wednesday, Friday)
International Relations	Beatriz González-Buendía	<a href="mailto:beatriz.gonzalezgarcia@ceu.es">beatriz.gonzalezgarcia@ceu.es</a>

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<b>International COIL (Collaborative Online International Learning) Coordinator</b> - Program COIL English	Beatriz Lorena Jiménez Luengo	<a href="mailto:coil@ceu.es">coil@ceu.es</a> +34 91 514 01 05 Ext: 15409
<b>International Relations Officer</b> - Global Campus, IPP (International Professional Programs), IOP (International Online Programs), IBP (International Bilingual Programs)	Laura Liberatore Sánchez	<a href="mailto:laura.liberatoresanchez@ceu.es">laura.liberatoresanchez@ceu.es</a> +34 91 514 01 05 Ext: 15494
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## 2. Montepríncipe Campus

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POSITION & FUNCTION	NAME	CONTACT DETAILS
<b>Administrative Officer</b> - Incoming + Outgoing students	Ana Ibarra Alcaraz	<a href="mailto:ana.ibarra@ceu.es">ana.ibarra@ceu.es</a> +34 91 3724040 Ext: 14902
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<b>International Relations Officer</b> - Global Campus, IPP, IOP, IBP	Verónica Matilla Julián	<a href="mailto:veronica.matillajul@ceu.es">veronica.matillajul@ceu.es</a> +34 91 372 47 00 Ext 14653
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## ACADEMIC COORDINATORS OF INTERNATIONAL RELATIONS

### 1. Law School (Moncloa)

NAME	CONTACT DETAILS
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## 2. School of Economics and Business Studies (Moncloa)

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## 3. School of Humanities and Communication Sciences (Moncloa)

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#### 4. Institute of Technology (Montepríncipe)

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#### 5. School of Pharmacy (Montepríncipe)

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#### 6. School of Medicine (Montepríncipe)

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## CEU GLOBAL ACADEMIC COORDINATORS

NAME	SCHOOL	CONTACT DETAILS
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## RECOMMENDED LANGUAGE SKILLS

The sending institution is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

LANGUAGE(S) OF INSTRUCTION	RECOMMENDED LANGUAGE OF	
	STUDENT	STAFF MOBILITY
Spanish	B2	B2
English	B2	B2

## CALENDAR

FALL SEMESTER AND COMPLETE ACADEMIC YEAR	SPRING SEMESTER
Nomination deadline: 30 <sup>th</sup> April	Nomination deadline: 30 <sup>th</sup> September
Application deadline: 15 <sup>th</sup> June	Application deadline: 15 <sup>th</sup> November
<ol style="list-style-type: none"> <li>1. Nominations should be sent through the Forms: <a href="https://forms.office.com/e/6qpeB2RZUW">https://forms.office.com/e/6qpeB2RZUW</a></li> <li>2. Applications should be sent to the international office (on-line)</li> <li>3. CEU San Pablo University will send its decision within 4 weeks after the application period has ended.</li> <li>4. A Transcript of Records will be issued no later than 8 weeks after the assessment period has finished.</li> </ol>	

## GENERAL INFORMATION

<b>Grading system</b>	Check information <a href="#">here</a>
<b>Visa</b>	<a href="https://extranjeros.inclusion.gob.es/es/InformacionInteres/InformacionProcedimientos/Ciudadanosnocomunitarios/hoja003/index.html">https://extranjeros.inclusion.gob.es/es/InformacionInteres/InformacionProcedimientos/Ciudadanosnocomunitarios/hoja003/index.html</a> <a href="mailto:international.mobility@ceu.es">international.mobility@ceu.es</a> <a href="mailto:diego.cornejopoblete@ceu.es">diego.cornejopoblete@ceu.es</a>
<b>Insurance</b>	Phone: +34 91 514 01 05
<b>Housing</b>	Check information <a href="#">here</a> And for extra Hospitality info click <a href="#">here</a>
<b>Special needs</b>	Check information <a href="#">here</a>