

Sample Bank Letter



1430 NW 20th St
Miami, Florida
USA

March 15, 2025 (the date must be within the last 3 months)

University of Miami
Coral Gables, Florida
USA

RE: (student's name)

To Whom It May Concern:

At the request of our esteemed client, **(insert name of person providing financial support to student)**, whose daughter/son **(insert student's name)** is applying to your institution, we are pleased to confirm the following:

(Person providing support's name) has had a banking relationship with us to our entire satisfaction since **(year)**. We believe she/he/they can comfortably afford the US \$38,366 per year (or \$19,183 per semester) in living expenses that our client's daughter/son may incur while studying at your institution.

Should you require additional information, please do not hesitate to contact the undersigned.

Yours truly,



MUST BE SIGNED OR STAMPED BY BANK OFFICER

Vice President/Bank Officer