

SAGRADO

Universidad del Sagrado Corazón

CENTRO DE EXPERIENCIAS PROFESIONALES E INTERNACIONALES

| CONTACT INFORMATION | |
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| Name of University | Universidad del Sagrado Corazón (Sagrado) San Juan, Puerto Rico, USA |
| Erasmus+ | E10328111 |
| Office managing study abroad/exchange | Center for Professional and International Experiences (CEPI) Please direct information to internacional@sagrado.edu tel: +1-787-728-1515 Ext. 8018 |
| Director | Ms. Cassandra M.Vega Rivera Cassandram.vega@sagrado.edu tel: +1-787-728-1515 Ext. 5331 |
| Student Mobility Advisor | Mr. Aniello Alberti Poventud aniello.alberti@sagrado.edu tel: +1-787-728-1515 Ext. 5613 |
| General Office Contact | internacional@sagrado.edu |
| Office Website | www.sagrado.edu/en/why-study-in-puerto-rico/ |
| Social Media | Instagram: instagram.com/sagradointernacional |
| Physical Address | Calle San Antonio, Esquina Calle Rosales Parada 26.5, San Juan, PR 00914 |
| Postal Address | PO BOX 12383 San Juan, PR, USA 00914-8505 |
| University Website (English) | www.sagrado.edu/en/ |
| Other Useful Information | All questions about academic issues, visas, housing, etc. should be directed to internacional@sagrado.edu and aniello.alberti@sagrado.edu Final transcripts will be sent by Sagrado directly to the student's home institution within three months after the end of the exchange period. |

ACADEMIC CALENDAR FOR THE 2024-2025 SCHOOL YEAR

(Dates subject to change)

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| Semester 2024-1 | Mid-August to Mid-December 2024 |
| Exchange Student Orientation (Required) | August 9, 2024 |
| F-1 Students Orientation | August 15, 2024 |
| Fall Semester Classes begin | August 13, 2024 |
| Fall Semester End of term | December 14, 2024 |
| Date of Arrival to Puerto Rico | Students must arrive in Puerto Rico between August 7 and August 8 to participate in required orientation activities. This includes students that will stay off-campus as well as on-campus. |
| On-campus housing* dates | Check-in: August 7-8, 2024 Check-out: December 15, 2024 by noon (12:00 p.m.) *Housing and reservation fees apply |

LANGUAGE REQUIREMENTS FOR PLAN A STUDENTS

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| Language Proficiency Requirement | <p>The official language used to teach courses at Sagrado is Spanish. Courses offered entirely in English are being incorporated into the curriculum, but their availability varies from semester to semester.</p> <p>NOTE: Students must have attained an intermediate (minimum B1, preferably B2) level of Spanish skills in reading, writing, speaking, and listening. Classroom conversation will take place primarily in Spanish. Students must also have attained intermediate level skills in reading English, as some textbooks and materials are written in English.</p> |
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| <p>Language Courses for International Students</p> | <p>Sagrado offers a limited selection of Spanish language courses for speakers of other languages to support exchange students as they improve their language skills (ESP 191/193). If you are interested in one of these courses please contact our personnel as a minimum number of students is required. Also, please note that Sagrado may offer your students the opportunity to participate in “Spanish as a second language” extracurricular activities during the semester.</p> <p>Students can take a maximum of 2 classes in English during their exchange semester. Sagrado also provides a limited number of courses taught in English, including but not limited to the following (dependent on sufficient enrollment):</p> <ul style="list-style-type: none"> ● ADM 102: Organizational Dynamics ● FIN 305: Managerial Finance ● CSO 104: Contemporary Social Analysis ● HIS 212: Development of the Puerto Rican Nation ● ING 124: Film and Literature (with emphasis on Puerto Rican/Hispanic Caribbean region) ● ING 126: Caribbean Literature and Culture (with unit on PR Literature in English) |
| <p>Language-related On Campus work for International Students</p> | <p>Sagrado offers students the opportunity to work on campus in specific roles during their study abroad semester (dependent on availability), including:</p> <ul style="list-style-type: none"> ● Language lab assistants for German, Italian, French, Portuguese, and Chinese, ● Peer tutors for Spanish, English, math, and sciences <p>For more information about these on-campus employment opportunities, email aniello.alberti@sagrado.edu.</p> |

| <p style="text-align: center;">NOMINATION FOR EXCHANGE STUDENTS</p> <p style="text-align: center;"><i>NOMINATIONS MUST BE SENT TO SAGRADO BY THE HOME UNIVERSITY</i></p> | |
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| <p>Method for Submitting Nominations</p> | <p>Students' home university must submit student nominations using the attached table, and send it by email to internacional@sagrado.edu, copying aniello.alberti@sagrado.edu.</p> |
| <p>Nomination Deadlines</p> | <p>For August - December 2024 semester: April 15, 2024 For January - May 2025 semester: September 30, 2024</p> |

ADMISSION INFORMATION FOR EXCHANGE STUDENTS

ADMISSIONS MATERIALS MUST BE SENT TO SAGRADO BY THE NOMINATED STUDENT

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| Admission Deadline | For August- December 2024 semester: May 1, 2024 For January - May 2024 semester: October 15, 2024 |
| Method for Submitting Admission Documents | Nominated students must send all their admissions documents by email to aniello.alberti@sagrado.edu , copying internacional@sagrado.edu , by May 1 for Fall and October 15 for Spring. |
| Required Documents for Admission | <ol style="list-style-type: none"> 1) Exchange Student Application <ol style="list-style-type: none"> a. English: https://zfrmz.com/yrvKpWvw5kNzcof56oWV b. Spanish: https://zfrmz.com/JHDcHEjnNv1KWvERFSxk 2) Official University Transcript 3) Spanish Language Proficiency Form (if not from a Spanish-speaking country) 4) Course Selection Sheet: List of 8 courses that the student is interested in taking at Sagrado (not all courses will be offered in all semesters; listing 8 ensures that 4-5 of the courses the student wishes to take will be available). See more information on page 4 about how to select your desired courses. |

I-20 INFORMATION FOR EXCHANGE STUDENTS

I-20 MATERIALS MUST BE SENT TO SAGRADO BY THE NOMINATED STUDENT

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| Required Documents for the Form I-20 <i>These documents should only be submitted by students who must apply for a US Student Visa.</i> | <ol style="list-style-type: none"> 1) Copy of Passport 2) Affidavit: Notarized letter from the person responsible for the student's study and living expenses in Puerto Rico; The amount that should appear on the affidavit is USD\$8,585 per semester (subject to annual review by the Office of the Registrar). NOTE: This total includes the cost of tuition, which is covered by the bilateral exchange institutional MOU and therefore the student is exempt from the cost in Puerto Rico. <ol style="list-style-type: none"> a. Evidence of the existence of the funds indicated in the affidavit (e.g., bank account statement, scholarships, etc.). This evidence must show that the student, their parents, or another sponsor has sufficient funds to support the students during their studies in Puerto Rico. The amount does not necessarily have to be included in a single bank account; it can be the sum of different accounts and/or evidence. b. If the student's sponsor lives In the United States, then the sponsor must submit Form I-134 to evidence funds. |
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COURSE INFORMATION FOR EXCHANGE STUDENTS

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| Required Course Load | <ul style="list-style-type: none"> ● Students must take 12 credits at Sagrado (usually four courses). This is the accepted total amount of credits for transient students. ● Sagrado courses typically have a value of 3 academic credits, which equals 45 contact hours. The number of expected courses to achieve 30 European credits: 15 credits. ● Students with F-1 visas are only allowed to register for one online course. This includes fully online or hybrid-virtual courses. |
| Courses available | <p>The course catalog can be found at : https://politicassagrado.edu/wp-content/uploads/catalogo-2022-23.pdf</p> <p>The addendum to the catalog can be found at: https://politicassagrado.edu/wp-content/uploads/adenda-catalogo-2023.pdf</p> <p>The list of available courses from August to December 2024 has not yet been published. Students can view the list of available courses here: https://www.sagrado.edu/programas-de-clases-y-calendario-academico/</p> <p>To view all the academic calendar and materials, please visit: https://www.sagrado.edu/programas-de-clases-y-calendario-academico/</p> <p>Note on Course Codes: 100 level courses (ex: HIS 130) are introductory courses, usually taken during the first year of studies for students within that concentration. 200 level courses (ex: RPU 245) are generally taken in the second year and are considered intermediate courses. 300 and 400 level courses are generally taken in the third and fourth year respectively and are considered advanced courses.</p> <p>NOTE: To take advanced or specialized courses students must have the prerequisites established</p> |

FINANCIAL INFORMATION FOR EXCHANGE STUDENTS

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| Fees | <ul style="list-style-type: none"> Bilateral exchange students will pay tuition and general fees at their home university, as per the MOU between the institutions. However, they will be subject to the payment of special fees for courses (laboratories and/or workshops) which range from USD\$30 to \$180 percourse, and the student identification card (USD\$10). Housing fees will apply to those who choose to live on campus. This includes a reservation fee of \$25 and a down payment of \$100, both non-refundable. Visiting students will not be eligible for any kind of payment plan. All charges must be paid in full at the start of the program. |
| Health Insurance | <p>All students participating in the exchange program are required to obtain a medical insurance plan for their stay in Puerto Rico. Students must send evidence of the insurance plan they obtain from their country of origin. If students are unable to provide evidence of acceptable insurance, they must buy the insurance offered by Sagrado at the following costs:</p> <p style="margin-left: 40px;">USD\$370* = August to December</p> <p style="margin-left: 40px;">USD\$500* = January to July</p> <p>*Costs subject to annual review.</p> |
| Housing | <ul style="list-style-type: none"> Sagrado offers on-campus housing for exchange students. Rooms are double occupancy and have no meal plan, so students may prepare their meals in the shared kitchens on each floor of the dormitory and/or buy meals in campus cafeterias. The cost of accommodation per semester is USD\$1,600*. The on-campus housing has strict policies for the residents and they are enforced. Students are encouraged to understand the policy and abide by it. On-campus housing is limited and students may seek-out housing options outside of campus. Once a student has been nominated and admitted, they will receive more information about the residence hall. It is strongly recommended that students check-in to the dorm (on-campus housing) on weekdays, Monday thru Friday, from 7:00 a.m. to 8:00 p.m. Exceptions must be consulted with the incoming student advisor. In the case that the residence is open, students may arrive five (5) days prior to the first day of classes. Disclaimer: On the condition that the date is changed, students will be informed. *Costs are subject to annual review. |

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| Estimated monthly cost of living | USD\$1,500 - \$1,700 per month (including: medical insurance, housing, personal expenses, books and materials, food, transportation). |
| On Campus Employment | <p>The U.S. government allows students with an F-1 visa to work on the Sagrado campus (authorized On-Campus Employment). Sagrado offers limited opportunities for on-campus employment for international students in roles as language, math, and science tutors.</p> <p>If you are interested in being a language lab assistant for English, German, Italian, French, Portuguese, or Mandarin, please email internacional@sagrado.edu.</p> |

TRANSPORTATION INFORMATION FOR EXCHANGE STUDENTS

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| Transportation from the SJU airport to campus upon arrival in Puerto Rico | <p>Sagrado does not have a pick-up service available at the airport. Students must follow these instructions:</p> <p>As soon as you know the date, time, airline and flight number of your arrival in Puerto Rico, please send it to aniello.alberti@sagrado.edu with copy to internacional@sagrado.edu in order to keep the staff of the University Residence informed. The student mobility advisor will also provide an electronic form to register the respective itineraries.</p> <p>Once you arrive at the Luis Muñoz Marín International Airport (SJU) and claim your luggage, you can go to the taxi stand immediately outside Baggage Claim, or call an Uber. Ask the driver to take you to the physical address listed below. The airport is located about 10-15 minutes from Sagrado and the approximate cost for the taxi/Uber ride can fluctuate between USD\$15 and \$25 (taxis require payment in cash).</p> <p>Universidad del Sagrado Corazón Residencia Universitaria Avenida Ponce de León, Parada 26 1/2 Calle Rosales, esquina Calle San Antonio Santurce, Puerto Rico 00912</p> <p>If you have any problems upon arrival at Sagrado, you can contact the residences support desk at +1-787-728-1515 ext. 5322</p> |
| Public Transportation | <p>Public transportation in the area includes bus service, a metro line with a stop near campus, taxis, and Uber. For more information regarding bus fares per ride, access the following link: https://www.dtop.pr.gov/ama. Taxis must be called by phone to arrange pickup.</p> |