



**Information Sheet**  
**Loyola University New Orleans**  
**2024/2025**

<p>Contacts</p>	<p><b><a href="#">Marianne Thomas</a></b>, Director, Center for International Education          Contact for: Agreements, exchange balances/numbers, course registration</p> <p><b><a href="#">Dittmar Ditttrich</a></b>, Assistant Director, International Student and Scholar Services          Contact for: Immigration matters</p> <p><b><a href="#">Jess Haley</a></b>, Academic Director, Loyola Intensive English Program (LIEP)          Contact for: English language courses</p> <p><b><a href="#">Josi Guidry</a></b>, Study Abroad Advisor          Contact for: Loyola students studying abroad</p> <p><b><a href="#">Em Duhé</a></b>, Office Manager          Contact for: General questions</p>						
<p>Telephone/Fax</p>	<p>Tel. +1 504 864 7550          Fax +1 504 864 7548</p>						
<p>Email</p>	<p><a href="mailto:cie@loyno.edu">cie@loyno.edu</a></p>						
<p>School Address</p>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"><b>Main Campus</b></td> <td style="width: 50%; border: none;"><b>Broadway Campus</b></td> </tr> <tr> <td style="border: none;">6363 St. Charles Ave.</td> <td style="border: none;">7214 St. Charles Ave</td> </tr> <tr> <td style="border: none;">New Orleans LA 70118</td> <td style="border: none;">New Orleans LA 70118</td> </tr> </table>	<b>Main Campus</b>	<b>Broadway Campus</b>	6363 St. Charles Ave.	7214 St. Charles Ave	New Orleans LA 70118	New Orleans LA 70118
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<p>Web Address</p>	<p><a href="http://www.loyno.edu">www.loyno.edu</a></p> <p>Specific information for exchange students is available at <a href="https://cie.loyno.edu/exchange-students">https://cie.loyno.edu/exchange-students</a>.</p>						
<p>Accreditation</p>	<p><b>Loyola University New Orleans</b> is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools. The <b>College of Business</b> is accredited by the Association to Advance Collegiate Schools of Business (AACSB).</p>						
<p>Courses and Student Registration</p>	<p>Online course registration begins in April for Fall; November for Spring.</p> <p>Courses can be found on the Loyola website: <a href="https://courses.loyno.edu">https://courses.loyno.edu</a>. Make sure you have the correct Term selected. For enrollment, please complete the Course Preference Form (by logging into <a href="https://studyabroad.loyno.edu/">https://studyabroad.loyno.edu/</a>) by April 1 for Fall or November 1 for Spring.</p> <p>When selecting courses students do not need to have the exact prerequisite but should have the background knowledge required for the course. Students may be able to register for courses that are listed as closed but we will need to get the authorization of the instructor.</p> <p>Every effort is made to accommodate students' preferences but students must be flexible and should have some extra pre-approved courses to replace those in which we are unable to register you.</p> <p>Course restrictions:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Undergraduate cannot take graduate classes (course numbers above 499)</li> <li><input type="checkbox"/> Exchange students cannot take first year seminars – xxxx-T121-Fxx</li> <li><input type="checkbox"/> Students should be careful to select courses with times that do not overlap</li> </ul>						

	<ul style="list-style-type: none"> <li><input type="checkbox"/> Students should select courses offered on the main campus. (Exchange students cannot take courses for online students only – xxxx-xxxx-Yxx.)</li> <li><input type="checkbox"/> Students should select courses that are OPEN (seats available). You may be able to register for courses that are listed as closed but we will need to get special permission from the instructor.</li> <li><input type="checkbox"/> Students must receive special permission from the honors director to take honors courses.</li> <li><input type="checkbox"/> All students wishing to take courses for Art, Design or Music must submit a portfolio/audition. Only music majors at their home institution will be allowed to take private music instruction. You can take courses available to non-music majors.</li> </ul>
Nomination	<p>Home Coordinator sends an email to <a href="mailto:cie@loyno.edu">cie@loyno.edu</a> with the following information for selected students:</p> <ul style="list-style-type: none"> <li>◦ Last name(s) (exactly as on passport)</li> <li>◦ First name(s) (exactly as on passport)</li> <li>◦ Date of birth</li> <li>◦ Email</li> <li>◦ Gender</li> <li>◦ Term of study (e.g., Fall, Spring, Year)</li> <li>◦ Major</li> <li>◦ Level of study (undergraduate or graduate)</li> <li>◦ English Language Test Score (waived for students whose native language is English, as well as students completing their full degree in English)</li> </ul> <p>Nominations are due <b>March 1</b> for the Fall and <b>October 1</b> for the Spring. Late nominations will be considered.</p> <p>The exchange program starts with mandatory orientation and students need to plan to stay at Loyola until the end of final exams. Thank you for taking this into consideration when nominating students.</p>
Application Deadlines	<p><b>April 1</b> for Fall; <b>November 1</b> for Spring. Late applications will be considered.*</p> <p><i>*Note: The Center for International Education will consider late applications, but additional shipping costs may be incurred if the application is submitted after the deadline. This is to ensure that all students receive the necessary documents in a timely manner.</i></p>
Required Documents for Application	<p>CIE will set up an online application available at <a href="http://studyabroad.loyno.edu">http://studyabroad.loyno.edu</a>. Students must complete/submit the following documents and will then be sent a DS-2019 to be used to obtain a visa:</p> <ul style="list-style-type: none"> <li>◦ On-line Application</li> <li>◦ Semester or Year Affidavit of Support</li> <li>◦ On-line Residence Hall Contract</li> <li>◦ Copy of Identity Page in Passport</li> <li>◦ Transcript</li> <li>◦ Immunization Form</li> </ul> <p>Additional information will be requested after acceptance.</p> <p><b>Please note:</b></p> <ul style="list-style-type: none"> <li>◦ Students applying for <b>Art, Design or Music</b> courses in the College of Music and Media may need to submit an audition or portfolio. Requirements can be found at: <a href="https://www.loyno.edu/admissions/how-apply/college-music-media-applicants">https://www.loyno.edu/admissions/how-apply/college-music-media-applicants</a>.</li> <li>◦ Students applying for <b>Graduate (Master's/MBA) courses</b> must submit their CV/resume and test scores (GRE or GMAT and TOEFL, IELTS or Duolingo).</li> </ul>

Faculties/Colleges	<ul style="list-style-type: none"> <li>◦ College of Arts and Sciences</li> <li>◦ College of Business</li> <li>◦ College of Law (graduate program are not available for most exchanges)</li> <li>◦ College of Nursing and Health (not available for most exchanges)</li> <li>◦ College of Music and Media (Students applying for College of Music and Media may need to submit an audition or portfolio. Requirements can be found at: <a href="https://www.loyno.edu/admissions/how-apply/college-music-media-applicants">https://www.loyno.edu/admissions/how-apply/college-music-media-applicants</a>. Only students studying music performance will be allowed to take private lessons.)</li> </ul>
Language of Instruction	English
Language Requirement	<p>Exchange partner verifies English language proficiency. Loyola makes the following recommendations for language:</p> <p>For full admission to exchange program (4-6 academic courses):  TOEFL: 79 on the IBT, 213 on the CBT, or 550 on the PBT  IELTS: 6.5  Duolingo: 105</p> <p>For Pilot Program (2 language courses for credit and 2-3 academic courses):  TOEFL: 61 on the IBT, 173 on the CBT or 500 on the PBT  IELTS: 5.5  Duolingo: 90</p> <p>The language requirement is waived for students whose native language is English, as well as students completing their full degree in English.</p>
English Language Courses	Loyola offers English courses for exchange students that want to improve their English language skills through the Pilot Program. Pilot language classes are at the 200 level and are awarded academic credit. More information can be found at <a href="https://cie.loyno.edu/loyola-intensive-english-program">https://cie.loyno.edu/loyola-intensive-english-program</a> .
Full-time Course load	A typical undergraduate course load is 15 - 18 hours (typically 5-6 courses). Undergraduate exchange students must take a minimum of 12 credits to maintain their J-1 visa status.

Grading	<table border="1"> <thead> <tr> <th>Grade</th> <th>Descriptive Value</th> <th>Quality Points</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>Excellent</td> <td>4.0 quality points</td> </tr> <tr> <td>A-</td> <td>Excellent</td> <td>3.7 quality points</td> </tr> <tr> <td>B+</td> <td>Above Average</td> <td>3.3 quality points</td> </tr> <tr> <td>B</td> <td>Above Average</td> <td>3.0 quality points</td> </tr> <tr> <td>B-</td> <td>Average</td> <td>2.7 quality points</td> </tr> <tr> <td>C+</td> <td>Average</td> <td>2.3 quality points</td> </tr> <tr> <td>C</td> <td>Average</td> <td>2.0 quality points</td> </tr> <tr> <td>C-</td> <td>Below Average</td> <td>1.7 quality points</td> </tr> <tr> <td>D+</td> <td>Minimally Passing</td> <td>1.3 quality points</td> </tr> <tr> <td>D</td> <td>Minimally Passing</td> <td>1.0 quality points</td> </tr> <tr> <td>F</td> <td>Failure</td> <td></td> </tr> <tr> <td>I</td> <td>Incomplete</td> <td></td> </tr> <tr> <td>W</td> <td>Withdrawn</td> <td></td> </tr> <tr> <td>P</td> <td>Pass</td> <td></td> </tr> </tbody> </table>			Grade	Descriptive Value	Quality Points	A	Excellent	4.0 quality points	A-	Excellent	3.7 quality points	B+	Above Average	3.3 quality points	B	Above Average	3.0 quality points	B-	Average	2.7 quality points	C+	Average	2.3 quality points	C	Average	2.0 quality points	C-	Below Average	1.7 quality points	D+	Minimally Passing	1.3 quality points	D	Minimally Passing	1.0 quality points	F	Failure		I	Incomplete		W	Withdrawn		P	Pass	
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Exams	Exams are mostly written, but are sometimes conducted orally, or may be take-home assignments. Projects may also be required.																																															

#### Term Dates for the 2024-2025 Academic Year

	Fall Term (subject to change)	Spring Term (subject to change)
<b>Term Dates</b>	August 15 – December 13	January 9 – May 8
<b>Nominations Due</b>	March 1	October 1
<b>Online Applications Due</b>	April 1	November 1
<b>Students Arrive On or Before</b>	August 15	January 9
<b>Mandatory Orientation</b>	August 16	January 10
<b>Classes Begin</b>	August 19	January 13
<b>Holidays</b>	October 14-15 – Fall Break November 5 – Election Day November 27-29 – Thanksgiving	January 15 – Martin Luther King, Jr. March 3-7 – Mardi Gras April 17-21 – Easter
<b>Last Day of Classes</b>	December 6	May 2
<b>Exams</b>	December 9-13	May 5-8

Link to Academic Calendar: <https://academicaffairs.loyno.edu/registrars-office/academic-calendars>.

Updated 7/16/24

<b>Estimated Living Expenses*</b> *Based on current expenses.	Estimated semester expenses for students:	
	Housing (shared)	\$4450
	Meals	\$3350
	Books and Supplies	\$650
	Student Insurance	\$800
	Additional Living Expenses	\$1250
	<b>Total</b>	<b>\$10,500</b>

<b>Academic Expenses</b>	Tuition fees are waived for students from partner institutions. Students may be charged specific course fees for some classes that need course materials or supplies. Course fees are the responsibility of the student and are not included in exchange benefits.
<b>Health Insurance</b>	Loyola University requires that all exchange students have health insurance. They will be charged an insurance fee and covered under a policy obtained by Loyola on their behalf, unless they submit proof of comparable personal coverage. A representative of their insurance company must complete a health insurance waiver form and the coverage must include all of the following benefits in order to be accepted. If it does not meet these requirements, then they must purchase the policy made available by the university. More information can be found at: <a href="https://cie.loyno.edu/international-students/current-students/health-insurance">https://cie.loyno.edu/international-students/current-students/health-insurance</a> .
<b>Visa</b>	<p>International exchange students are required to apply for a J-1 Exchange Visitor Visa. They can consult the nearest U.S. Embassy or Consulate in their home country to obtain details regarding requirements. Typically, students must submit:</p> <ul style="list-style-type: none"> <li>◦ A current passport valid for at least six months after proposed date of entry into the U.S.;</li> <li>◦ A valid SEVIS form DS-2019;</li> <li>◦ Evidence of financial support for the period of time and the amount indicated on the DS-2019 form;</li> <li>◦ An online visa application Form DS-160 (most consulates now use the online form, but students should check with the specific embassy or consulate at which they are applying). The visa forms are available on the State Department website (<a href="https://travel.state.gov/content/travel/en/us-visas/study.html">https://travel.state.gov/content/travel/en/us-visas/study.html</a>);</li> <li>◦ Proof of SEVIS fee payment (<a href="https://www.fmjfee.com/i901fee/">https://www.fmjfee.com/i901fee/</a>);</li> <li>◦ One 2x2 photograph. See the required photo format explained on the State Department website (<a href="https://travel.state.gov/content/travel/en/us-visas/visa-information-resources/photos.html">https://travel.state.gov/content/travel/en/us-visas/visa-information-resources/photos.html</a>)</li> </ul> <p>The U.S. Embassy or Consulate in your home country will issue a visa for the length of the semester or year-long program. Exchange students can enter 30 days before the program start date (based on welcome date) and leave the U.S. 30 days after the program end date (based on the last date of exams).</p> <p>More information can be found at: <a href="https://cie.loyno.edu/international-students/new-exchange-students/visa-process">https://cie.loyno.edu/international-students/new-exchange-students/visa-process</a>.</p>
<b>Facilities</b>	Students have access to the library, computer rooms, writing laboratories, health services, dining services, shuttle services, counseling center, recreational facilities, student groups (including International Buddies program) and campus programming.

<b>Housing</b>	Students live on-campus in one of five residence halls. Costs vary slightly depending on which hall students are in and whether they have a roommate (please note it is very difficult to get a single room). Students may not always get their first preference for housing, but they have a better chance if they turn in their housing contracts to us early. For more information about housing, students can visit the following website <a href="http://studentaffairs.loyno.edu/residential-life/residence-halls">http://studentaffairs.loyno.edu/residential-life/residence-halls</a> .
<b>Internships</b>	Open to exchange students under certain conditions and with the permission of the Center for International Education. For more information, visit <a href="https://cie.loyno.edu/international-students/current-students/employment-internships">https://cie.loyno.edu/international-students/current-students/employment-internships</a> and <a href="http://success.loyno.edu/careers/job-internship-search">http://success.loyno.edu/careers/job-internship-search</a> .
<b>Mandatory Orientation</b>	Through icebreakers, small group discussions, tours and lectures, the orientation helps new international students adjust to the university and New Orleans and provides a wonderful opportunity to meet other international students. The orientation includes a tour of campus, information on Loyola and New Orleans, adapting to the U.S., opportunities for getting involved at Loyola, and important immigration information. Orientation is <b>mandatory</b> and should be taken into consideration when applying to the exchange program at Loyola University New Orleans.
<b>Cultural Connections Program</b>	Exchange students can join the Cultural Connections Program to meet locals and explore the city. Cultural Connections sponsors events throughout the year and gives students an opportunity to experience New Orleans, the region and culture. Examples of Cultural Connections events include Swamp Tours, Mardi Gras and St. Patrick's Day parades as well as planned group dinners and barbecues. For more information and to apply online, go to <a href="https://cie.loyno.edu/get-involved/cultural-connections">https://cie.loyno.edu/get-involved/cultural-connections</a> .