

FACTSHEET 2025-2026

KMU College of Business Administration

General Information	
Full Name in English	Kookmin University
Full Name in Local Language	국민대학교
English Brochure	https://biz.kookmin.ac.kr/pdf/2022_cba_br.pdf
Address	Kookmin University College of Business Administration Business Hall #105 77 Jeongneung-ro, Seongbuk-gu, Seoul 02707, Republic of Korea
Name of Person in charge	Seongeun Jung (Ms.)
Position	International Exchange Coordinator
Office	College of Business Administration – International Affairs
E-mail	bizintl@kookmin.ac.kr
Telephone	+82-2-910-5206
Fax	+82-2-910-5209

2025-2026 Academic Information

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Fall Semester 2025		September 1 st 2025 ~ December 2025
Schedule	First Day	September 1 st
	Course Add & Drop period	First week of September
	Mid Term Examinations	October 20 th ~ 24 th
	Final Examinations	December 8 th ~ 12 th
	Last Day	December 19 th
Spring Semester 2026		March 3 rd 2026 ~ June 2026
Schedule	First Day	March 3
	Course Add & Drop period	First week of March
	Mid Term Examinations	Middle of April
	Final Examinations	Middle of June
	Last Day	Middle of June

*** The academic schedule is subject to change without notice.**

Exchange Program Application for Fall Semester of 2025

Required Documents	The first submission	
	Deadline: 2nd May. (Fri.) 2025	
	1	Application form (Attached)
	2	Statement of Purpose (Attached)
	3	Transcript (English version of Home Institution)
	4	Certificate of Enrollment
	5	Copy of Passport <small>* If you have dual nationality, please submit two passports</small>
	6	Student Photo (3x4 size and jpg.) (Must be in color)
	7	Personal Information Consent Form (Attached)
	Second submission	
	Submission date to be announced later	
	1	Financial Statement for Study Abroad Students (Attached)
	2	Proof of funds for Financial Statement <small>* Official proof such as "Bank Balance Certificate" is only acceptable</small>
	3	Proof of International Student Insurance <small>* It should state your personal information and the stay period in Korea</small>
	4	The Result of TB Test (Only for students who want dormitory)

★ **[NOTE]** For students of NOT OECD member countries would be asked to submit original copies of required documents and supplementary documents.

Submission	Via Email (bizintl@kookmin.ac.kr)
Deadline	Nomination: 11th April. (Fri.) 2025
	Application: 2nd May. (Fri.) 2025
Application Process	1. Nomination from Partner University 2. (The first) Application Submission by the Deadline 3. Application Review 4. (Second) Application Submission by the Deadline. 5. Issuance of "Certificate of Admission" *CoA is issued around middle of July 2025 6. Confirmation of Course List (Study Plan)

Available Courses for Exchange Students	Will be distributed in the last week of July 2025 (Available Courses are changed every semester)	
Course Registration	Period	In August 2025
	How	Through Registration Website
Important Note	1. Korean Universities use "Competing System (First-come-first-served basis)" for course selection and registration. * Students should select courses that they want to take by themselves and may not be able to take a course they wish if they fail to register the course. 2. Students should use Internet Explorer for course registration.	

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Accommodation Information

Overview	<ol style="list-style-type: none"> 1. The type of the dormitory and rooms are assigned randomly (Students will be assigned for On&around) 2. You can enter the dorm during the designated period and the period of entering is announced once you apply for the dormitory 3. Once you enter the dorm, you will receive the receipt in 2weeks approximately. -> To pay the bill, go to Wooribank on campus and pay the cash at once by the designated deadline. 4. For more information: https://english.kookmin.ac.kr/study/living?tab=1
Options	<p>[On & around Campus]</p> <ul style="list-style-type: none"> · 2 Types: On-Campus Dormitory, Jeongneung Dormitory (Fee for a semester: Approx. USD 800) · Facilities: Bed, Desk, Bathroom, Free Internet Access etc. · How to see the dormitories photos https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:28e364de-6c02-44bf-bc6b-5f561a86bf4f
	<p>[Private]</p> <ul style="list-style-type: none"> · Students can look for private houses on their own such as Airbnb