

IAE Nice -Institut d'Administration des Entreprises de Nice
Graduate School of Management
Université Côte d'Azur F NICE42
FACTSHEET FOR ERASMUS+ INCOMING STUDENT

| WEBSITE | |
|---|--|
| General website of the university | <ul style="list-style-type: none"> - https://iae.univ-cotedazur.fr/ (French) - https://iae.univ-cotedazur.eu/ (English) |
| Website for incoming exchange students Welcome Guide | <ul style="list-style-type: none"> - https://iae.univ-cotedazur.fr/international/venir-etudiant-a-liae-incoming - https://univ-cotedazur.fr/international/venir-a-universite-cote-d-azur/venir-en-tant-quetudiant (Welcome Guide) |
| LOCAL CONTACT PERSON | |
| Address | International Relations Office IAE Nice, 5 rue du 22e B.C.A, 06300 Nice - France |
| Contact incoming exchange students | NOVOTNA Linda, International Relations Officer Email address: iae.international@univ-cotedazur.fr |
| LANGUAGE | |
| Teaching language | French and English |
| Language requirements | B2 Level in English and French language (no test required) |
| ACADEMIC CALENDAR | |
| Start / end dates – Fall semester | September 2 nd – End of January (Master 1 st year) September 2 nd – End of March (Master 2 nd year) The dates of the stay period depend on the courses chosen. |
| Start / end dates – Spring Semester | January 6 th – June (Master 1 st year) The dates of the stay period depend on the courses chosen. |
| Course timeline | All IAE programs are organized in alternating periods of study and practice (sandwich courses). |
| Examination period | Continuous assessment during the whole semester/academic year. There are neither final exams nor retake sessions. |
| ACADEMIC OFFER | |
| Link | <ul style="list-style-type: none"> - https://iae.univ-cotedazur.fr/formations - The course catalogue is sent to students directly. |

| ADMISSION & REGISTRATION | |
|--|--|
| Procedure | <p>Partner Universities will nominate students sending us the following information:</p> <ul style="list-style-type: none"> - Student full name (as reported on the passport) - E-mail address - Level of study/Degree at home university - Field of study - Duration of the mobility (one semester or one AY) |
| Deadlines for applications | <p>Fall semester (1st semester): May 31st Spring semester (2nd semester): October 31st</p> <p>Nominated students have to complete the form “<i>Declaration of incoming student mobility</i>” through our online application tool MoveOn.</p> <p>Upon reception of application forms, IAE Nice will contact the selected students informing them about their definitive acceptance.</p> |
| Drop out | In case of changes, students need to contact our office and their home coordinator. |
| Learning agreement (study plan) | Learning agreement is a provisional study plan that the selected students need to fill out in order to check which classes will be attended. |
| ONCE IN NICE | |
| Arrival at IAE Nice | Students must arrive before the start of the academic year. The start date of courses may differ depending on the programs they are taught in. |
| French language course | A free French course is organized for Erasmus students (no exam = no ECTS obtained). |
| Orientation sessions | An orientation session is organized at the beginning of the academic year. The exact date is sent to students directly. |
| Attending classes | Class attendance is mandatory. Absence must be justified by a medical certificate within 48h. Student must sign the course attendance list as the presence is mandatory to all classes mentioned in the learning agreement. |
| UNICA Sport | UniCA offers free sport activities. Student needs to enroll directly on https://sport.univ-cotedazur.fr/fr/ |
| Campus Life | UniCA offers many services for students: libraries, cultural activities, health and social aid services, student associations, etc. For more information, consult the following link: https://univ-cotedazur.fr/vie-des-campus |
| Extension of exchange | Students’ exchange extensions are considered as a new nomination and need to be informed to iae.international@univ-cotedazur.fr |

RECOGNITION

Grading system

The French University system is organised in 3 cycles:

- the 1st cycle academic degree is the "*Licence*" (Bachelor's degree). Its normal duration is three years and grants 180 ECTS
- 2nd cycle is the "*Master*" (Master's degree). Its normal duration is two academic years and grants 120 ECTS
- The 3rd cycle, the doctorate program, results to the PhD degree called "*Doctorat*".

At IAE Nice, only master programs are offered. French grading goes up to 20/20. Grades obtained above 10/20 give the ECTS mentioned for each course. Under 10/20, no ECTS is delivered.

Transcript of Records

The transcript of records is issued by the International Relations Office directly to the student at the end of the exchange period.

Conversion table

A simplified conversion table is included as an example:

CONVERSION DES NOTES (INSTITUT D'ADMINISTRATION DES ENTREPRISES)
KEY TO GRADING (GRADUATE SCHOOL OF MANAGEMENT)

| French System | ECTS System | % | GPA System | Letter Grade (North America) |
|---------------|-------------|--------------|------------|------------------------------|
| 19.00-20.00 | A | Extra points | 4.0-4.3 | A+ |
| 18.00-18.99 | | 98-100 | | |
| 17.00-17.99 | | 94-97 | | |
| 16.00-16.99 | | 90-93 | | |
| 15.00-15.99 | B | 85-89 | 3.8-4.0 | A |
| 14.00-14.99 | | 80-84 | 3.4-3.7 | A- |
| 13.00-13.99 | C | 77-79 | 3.1-3.3 | B+ |
| 12.50-12.99 | | 74-76 | 2.8-3.0 | B |
| 12.00-12.49 | | 70-73 | 2.4-2.7 | B- |
| 11.00-11.99 | D | 60-69 | 2.1-2.3 | C+ |
| 10.00-10.99 | E | 55-59 | 1.8-2.0 | C |
| 9.00-9.99 | FX | 53-54 | 1.4-1.7 | C- |
| 8.00-8.99 | | 50-52 | 0.7-1.3 | D |
| 7.00-7.99 | F | 41-49 | < 0.7 | F |
| 6.00-6.99 | | 31-40 | | |
| 5.00-5.99 | | 21-30 | | |
| 4.00-4.99 | | 16-20 | | |
| 3.00-3.99 | | 11-15 | | |
| 2.00-2.99 | | 6-10 | | |
| 1.00-1.99 | | 1-5 | | |