

# FACTSHEET 2024-2025

## KMU College of Business Administration

General Information	
<b>Full Name in English</b>	Kookmin University
<b>Full Name in Local Language</b>	국민대학교
<b>English Brochure</b>	<a href="https://biz.kookmin.ac.kr/pdf/2022_cba_br.pdf">https://biz.kookmin.ac.kr/pdf/2022_cba_br.pdf</a>
<b>Address</b>	Kookmin University College of Business Administration Business Hall #105 77 Jeongneung-ro, Seongbuk-gu, Seoul 02707, Republic of Korea
<b>Name of Person in charge</b>	Seongeun Jung (Ms.)
<b>Position</b>	International Exchange Coordinator
<b>Office</b>	College of Business Administration – International Affairs
<b>E-mail</b>	<a href="mailto:bizintl@kookmin.ac.kr">bizintl@kookmin.ac.kr</a>
<b>Telephone</b>	+82-2-910-5206
<b>Fax</b>	+82-2-910-5209

## 2024-2025 Academic Information

Fall Semester 2024	September 2nd 2024 ~ December 2024	
<b>Schedule</b>	<b>First Day</b>	September 2
	<b>Course Add &amp; Drop period</b>	First week of September
	<b>Mid Term Examinations</b>	October 21 <sup>st</sup> ~ 25 <sup>th</sup>
	<b>Final Examinations</b>	December 9 <sup>th</sup> ~ 13 <sup>rd</sup>
	<b>Last Day</b>	December 20
Spring Semester 2025	March 4 <sup>th</sup> 2025 ~ June 23 <sup>rd</sup> 2025	
<b>Schedule</b>	<b>First Day</b>	March 4
	<b>Course Add &amp; Drop period</b>	First week of March
	<b>Mid Term Examinations</b>	April 22~28
	<b>Final Examinations</b>	June 10~16
	<b>Last Day</b>	June 23

**\* The academic schedule is subject to change without notice.**

## Exchange Program Application for Spring Semester of 2025

<b>Required Documents</b>	<b>The first submission</b>	
	<b>Deadline: 25<sup>th</sup> Oct. (Fri.) 2024</b>	
	1	Application form (Attached)
	2	Statement of Purpose (Attached)
	3	Transcript (English version of Home Institution)
	4	Certificate of Enrollment
	5	Copy of Passport <i>* If you have dual nationality, please submit two passports</i>
	6	Student Photo (3x4 size and jpg.) (Must be in color)
	7	Personal Information Consent Form (Attached)
	<b>Second submission</b>	
	<b>Submission date to be announced later</b>	
	1	Financial Statement for Study Abroad Students (Attached)
	2	Proof of funds for Financial Statement <i>* Official proof such as "Bank Balance Certificate" is only acceptable</i>
	3	Proof of International Student Insurance <i>* It should state your personal information and the stay period in Korea</i>
4	The Result of TB Test ( <b>Only for students who want dormitory</b> )	

★ **[NOTE]** For students of NOT OECD member countries would be asked to submit original copies of required documents and supplementary documents.

<b>Submission</b>	Via Email (bizintl@kookmin.ac.kr)
<b>Deadline</b>	<b>Nomination: 4th Oct. (Fri.) 2024</b>
	<b>Application: 25th Oct. (Fri.) 2024</b>
<b>Application Process</b>	<ol style="list-style-type: none"> <li>1. Nomination from Partner University</li> <li>2. (The first) Application Submission by the Deadline</li> <li>3. Application Review</li> <li>4. (Second) Application submission by the Deadline.</li> <li>5. Issuance of "Certificate of Admission"</li> <li style="text-align: center;"><b>*CoA is issued around middle of Jan 2025</b></li> <li>6. Confirmation of Course List (Study Plan)</li> </ol>

<b>Available Courses for Exchange Students</b>	<b>Will be distributed in the last week of January 2024</b> (Available Courses are changed every semester)	
<b>Course Registration</b>	Period	In February 2025
	How	Through Registration Website
<b>Important Note</b>	1. Korean Universities use "Competing System (First-come-first-served basis)" for course selection and registration. * Students should select courses that they want to take by themselves and may not be able to take a course they wish if they fail to register the course. 2. Students should use Internet Explorer for course registration.	

**\* The above information is subject to change without notice.**

## Accommodation Information

<b>Overview</b>	<ol style="list-style-type: none"> <li>1. The type of the dormitory and rooms are assigned randomly (Students will be assigned for On&amp;around)</li> <li>2. You can enter the dorm during the designated period and the period of entering is announced once you apply for the dormitory</li> <li>3. Once you enter the dorm, you will receive the receipt in 2weeks approximately. -&gt; To pay the bill, go to Wooribank on campus and pay the cash at once by the designated deadline.</li> <li>4. For more information:  <a href="https://english.kookmin.ac.kr/study/living?tab=1">https://english.kookmin.ac.kr/study/living?tab=1</a> </li> </ol>
<b>Options</b>	<p><b>[On &amp; around Campus]</b></p> <ul style="list-style-type: none"> <li>· 3 Types: On-Campus Dormitory, Jeongneung Dormitory, Gireum Dormitory (Fee for a semester: Approx. USD 800)</li> <li>· Facilities: Bed, Desk, Bathroom, Free Internet Access etc.</li> <li>· How to see the dormitories photos  <a href="https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:28e364de-6c02-44bf-bc6b-5f561a86bf4f">https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:28e364de-6c02-44bf-bc6b-5f561a86bf4f</a> </li> </ul> <p><b>[Private]</b></p> <ul style="list-style-type: none"> <li>· Students can look for private houses on their own such as Airbnb</li> </ul>